

**Government of Andhra Pradesh
Agriculture Department**



**Information Manual
RTI ACT 2005, CHAPTER II 4 (1) B**

**Commissioner and Director of Agriculture, Andhra Pradesh, Chuttugunta, Guntur,
Pin:522004.**

**Telephone No. 0863 2347011
Email ID: comagr.ap@gmail.com
Website: <https://www.apagrisnet.gov.in>**

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Chapter 2
Organization, Function and Duties
(Section 4 (1) (b) (i))

Particular of the Organization, functions and duties:-

Particulars of the Organization, functions and duties:-

A1 section deals with the Vigilance matters of Admn. Officers, ADAs, DDAs, DPDs, JDAs and PDs of in A.P. state & O/o Commissionerate of Agriculture.

A1 Section

Sl. No.	Name of the Organization	Address	Function & Duties
1.	A1 section	O/o. Commissioner & Director of Agriculture, Beside Chuttugunta Rythu Bazar, Guntur-522004	A1 section deals with the Establishment matters to the cadres of Admn. Officers, ADAs, DDAs, DPDs, JDAs, PDs and Addl. DAs of in A.P. state & O/o Commissionerate of Agriculture.

A2 Section

Sl. No.	Name of the Organization	Address	Function & Duties
1	A2 Section, Department of Agriculture,	O/o C&DA, A.P., Guntur, Old Mirch Yard, Chuttugunta centre Guntur – 522004.	A2 section deals with the Service Matters of Agril. Officers, ASOs & DSOs working in the Agril. Department.

A3 Section

A3 Section deals with the administration and service matters of Ministerial & Class IV employees who are working in the O/o Commissioner & Director of Agriculture and Agricultural, AP, Guntur.

Sl.No.	Name of the Organization	Address	Function & Duties
1.	A3 Section	O/o. Commissioner & Director of Agriculture, Beside Chuttugunta Rythu Bazar, Guntur-522004	A3 Section deals with the Establishment matters of all NGO cadre staff working in this office i.e promotion in all ministerial Services i.e Junior Assistants, Senior Assistants, Superintendents on foreign service deputation. Medical Reimbursement claims of ministerial staff, Class IV employees both the working and retired persons. The section is also sanctioned all types of leaves pertaining to ministerial staff and last grade service an all SGP ,SPP-1A ,1B&SAPP Scales under Automatic Advancement Scheme . In addition to that has also issued No Objection Certificates for obtain passport& Visa.

FM section

Sl. No.	Name of the Organization	Address	Function & Duties
1.	FM section, O/o Commissioner and director of Agriculture	Beside Rythu Bazar, OldMirchi Yard, Chuttugunta Guntur.	Farm Mechanization Cell deals with providing farm machinery, implements and equipments to farmers on subsidy basis under various schemes (SMAM, Rythu Radham and RKVY) to reduce labour cost and time for increased crop productivity which leads to increased net returns to farmers. EAPs i.e., APIATP, APILIP, RAD, SWCP, PMKSY, NRAA, FPOs & Engg section. Engg section deals with construction of Agril.Department buildings such as MAO/ADA/DAO office buildings etc., office vehicles maintenance, HOD Electricity bills, Telephone bills, POLs etc.,

NC Cell

Sl. No.	Name of the Organization	Address	Function & Duties
1	NC CELL ,O/o Commissioner and director of Agriculture	Beside Rythu Bazar,Old Mirchi Yard, Chuttugunta, Guntur	Natural Calamities Cell deals with Agricultural crop damages due to Natural Calamities i.e Cyclone / Heavy rains/ Unseasonal rains/ Drought / Floods / Hailstorms / Fire/ Landslide /Avalanche / Cloud burst/ Pest attack/ Frost & Cold wave/ Earthquake / Tsunami and Thunder bolt (State Specific Disaster).

CROP INSURANCE:

S. No.	Name of the Organization	Address	Functions & Duties
1.	Crop Insurance Section, Department of Agriculture	O/o. C&DA, A.P, Old Mirchi Yard, Chuttugunta Centre, Guntur.	Supervision & Monitoring the implementation of Free Crop Insurance Scheme in A.P.

- Crop insurance is the primary risk management tool in Agriculture.
- AP State successfully implemented Pradhan Mantri FasalBima Yojana (PMFBY) & Restructured Weather Based Crop Insurance Scheme (RWBCIS) from Kharif 2016 to Kharif 2019.
- With a view to reduce financial burden on the farmers, and to improve penetration, the State Govt has taken an initiative and issued orders for implementation of Free Crop Insurance scheme during Kharif 2019 for all crops notified under Pradhan Mantri FasalBima Yojana (PMFBY)
- The farmers have insured their crops by paying a token amount of Rs.1/- without any ceiling and the farmer share of premium was also paid by the State Govt. Still, the object of Universal coverage of Notified Crops could not be achieved due to some limitations like timelines in enrolment etc.

- But, the Govt strongly committed to cover each and every acre of land under Crop Insurance with minimum effort by the farmer and without compromising on the correctness. To fulfill the object for UNIVERSAL COVERAGE, operational modalities formulated for implementation of Dr. YSR Free Crop Insurance scheme w.e.f Kharif 2020.
- Thus, AP is the first state to achieve Universal coverage. All the notified crops which were captured through e-crop and biometric authentication, automatically provided insurance protection and the State Govt shouldered the entire claim settlement responsibility.

Major Advantages with universal coverage:

- Enrolment was made simple through e-Crop booking at their door step, through 10778 Rythu Bharosa Kendrams (RBKs) spread across the State.
- Physical verification of Crop.
- No premium burden. No chances of over insurance.
- No loanee and non-loanee categorization.
- Priority to identify and cover the cultivator of the Crop but not owner by default.
- Aadhar Biometrics verified through e-kyc, settlement of claims through AEPS.
- Quick settlement of claims i.e., before commencement of next season
- Display of e-crop & beneficiary lists at RBKs to ensure transparency.

DETAILS OF CLAIMS PAID FROM 2014-15

Year	Scheme	Claim (Rs in Cr)	No of farmers benefited (Lakhs)
2014-15	Agril Ins Scheme	132.24	1.03
2015-16		339.7	4.35
2016-17	PMFBY	954.75	8.70
2017-18		720.6	6.77
2018-19 (Kharif 18 only)		1263.91	10.00
Total		3411.2	30.85
2012-13	NAIS(AIC)	119.44	0.25
2018-19 (Rabi)	PMFBY	596.4	5.94
2019-20 (Kharif 19)		1252.18	9.48
2020-21 (Kharif 20)	Dr YSR Free Crop Ins	1739.00	13.00
2021-22 (Kharif 21)		2977.82	15.61
Total		6684.84	44.28

2022-23:

- Andhra Pradesh is the first state to achieve universal coverage of farmers in a very transparent and unique way.
- As requested by the Govt of India, State agreed to implement Dr YSR Free Crop insurance jointly with the PMFBY in its current form during 2022-23.
- The intention of the State Govt is to implement the scheme in a saturation mode without any premium burden on the farmer. Hence, the Farmer's share of premium for all farmers will also be borne by the State Govt under Yield based scheme. E-crop is the source data for yield and weather based schemes.

- Change in nomenclature as Dr YSRFCI-PMFBY will not have any direct impact on the way the scheme is being implemented at present.
- After bidding, Administrative Approval was issued by the Government vide GO Rt No.688, Agriculture & Cooperation (Agri.II) Department, Dt.14-10-2022, allowing implementation of DrYSRFCI-PMFBY (Yield Based) by the L1 insurance companies in the allotted clusters. For the weather based, the scheme will be implemented by the State Govt with the existing modalities of Dr YSR FCI.

Cluster Number	Name of the Insurance company for DrYSRFCI-PMBY (Yield based)	Districts covered
I	AIC OF INDIA LTD	SPSR Nellore, Prakasam
II	HDFC ERGO GIC LTD	Srikakulam, Annamayya, East Godavari
III	SBI GENERAL	Kurnool, ASR, Vijayanagaram
IV	AIC OF INDIA	YSR Kadapa, Kakinada, P.Manyam
V	RELIANCE GIC LTD	Anantapuram, Eluru, Guntur
VI	RELIANCE GIC LTD	Konaseema, Bapatla
VII	HDFC ERGO GIC LTD	Anakapalli, W.G., Tirupati
VIII	SBI GENERAL	Sri Satyasai, Nandyal, Palnadu, Chittoor
IX	IFFCO TOKIO GIC LTD	Visakhapatnam, Krishna, NTR

District/ scheme wise list of Crops notified for coverage during 2022-23 furnished as follows:

KHARIF 2022				
District	PMFBY Crop insurance scheme			RWBCIS Mandal Insurance Unit (MIU)
	Level of Insurance Unit			
	Village Insurance unit (VIU)	Mandal Insurance Unit (MIU)	District Insurance unit (DIU)	
Srikakulam	Paddy	Maize		
Vizianagaram	Paddy	Maize		
Vizianagaram		Sesamum	Cotton (UI)	
Paravathipuram manyam	Paddy	Cotton (UI)		Banana
Paravathipuram manyam		Maize		
Alluri Seetharamaraju	Paddy	Maize	Turmeric	
Alluri Seetharamaraju		Ragi		
Visakhapatnam		Paddy		
Anakapalli	Paddy			
Kakinada	Paddy			
East Godavari	Paddy		Blackgram	Banana
Konaseema	Paddy			Banana
West Godavari	Paddy			
Eluru	Paddy		Blackgram	Cotton (UI)
Krishna	Paddy			Turmeric

KHARIF 2022				
District	PMFBY Crop insurance scheme			RWBCIS Mandal Insurance Unit (MIU)
	Level of Insurance Unit			
	Village Insurance unit (VIU)	Mandal Insurance Unit (MIU)	District Insurance unit (DIU)	
NTR	Paddy	Red Chillies (I)	Maize	
NTR		Cotton (UI)	Greeengram	
Guntur	Paddy		Blackgram	Red Chilly (UI)
Guntur				Cotton (UI)
Bapatla	Paddy		Redgram	Red Chilly (UI)
Bapatla			Blackgram	Cotton (UI)
Palnadu	Paddy	Redgram		Red Chilly (UI)
Palnadu				Cotton (UI)
Prakasam	Paddy	Redgram	Blackgram	Red Chilly (UI)
Prakasam		Bajra		Cotton (UI)
Prakasam		Red Chillies (I)		
SPSR Nellore	Paddy	Groundnut (I)		
Y.S.R. Kadapa	Paddy	Cotton (UI)	Redgram	Swee Orange (Battayi)
Y.S.R. Kadapa			Cotton (I)	Groundnut (UI)
Y.S.R. Kadapa			Jowar	
Y.S.R. Kadapa			Blackgram	
Y.S.R. Kadapa			Onion	
Y.S.R. Kadapa			Turmeric	
Annamayya		Redgram		Tomato
Annamayya		Paddy		Groundnut (UI)
Kurnool	Paddy	Maize	Bajra	Groundnut (UI)
Kurnool		Redgram	Korra	Cotton (UI)
Kurnool		Red Chillies (I)	Onion	
Kurnool		Jowar		
Kurnool		Castor		
Kurnool		Cotton (I)		
Nandyal	Paddy	Cotton (I)	Jowar	Groundnut (UI)
Nandyal		Maize	Bajra	Cotton (UI)
Nandyal		Redgram	Korra	
Nandyal		Blackgram	Onion	
Nandyal		Red Chillies (I)		
Ananthapuramu	Cotton (UI)	Redgram		Swee Orange (Battayi)

KHARIF 2022				
District	PMFBY Crop insurance scheme			RWBCIS Mandal Insurance Unit (MIU)
	Level of Insurance Unit			
	Village Insurance unit (VIU)	Mandal Insurance Unit (MIU)	District Insurance unit (DIU)	
Ananthapuramu		Paddy		Pomogranate
Ananthapuramu		Jowar		Tomato
Ananthapuramu		Maize		Groundnut (UI)
Ananthapuramu		Red Chillies (I)		
Sri Satya Sai	Redgram	Paddy	Ragi	Swee Orange (Battayi)
Sri Satya Sai		Maize		Tomato
Sri Satya Sai				Groundnut (UI)
Chittoor		Paddy		Tomato
Chittoor		Ragi		Groundnut (UI)
Chittoor		Redgram		
Tirupathi	Paddy		Bajra	Groundnut (UI)
RABI 2022-23				
District	PMFBY Crop insurance scheme			RWBCIS Mandal Insurance Unit (MIU)
	Level of Insurance Unit			
	Village Insurance unit (VIU)	Mandal Insurance Unit (MIU)	District Insurance unit (DIU)	
Srikakulam	Blackgram	Paddy	Ragi	Cashewnut
Srikakulam		Groundnut (I)		
Srikakulam		Maize		
Srikakulam		Greengram		
Vizianagaram		Maize	Paddy	Cashewnut
Vizianagaram		Blackgram		
Vizianagaram		Greengram		
Paravathipuram manyam		Maize	Paddy	
Paravathipuram manyam		Greengram		Cashewnut
Alluri Seetharamaraju		Paddy		Cashewnut
Alluri Seetharamaraju		Rajma bean		
Anakapalli		Blackgram	Paddy	Cashewnut
Anakapalli			Greengram	
Kakinada	Paddy	Blackgram		Cashewnut
Kakinada		Greengram		
East Godavari	Paddy	Maize		Cashewnut
Konaseema	Paddy		Blackgram	

KHARIF 2022				
District	PMFBY Crop insurance scheme			RWBCIS Mandal Insurance Unit (MIU)
	Level of Insurance Unit			
	Village Insurance unit (VIU)	Mandal Insurance Unit (MIU)	District Insurance unit (DIU)	
West Godavari	Paddy			
Eluru	Paddy	Maize		Acidlime (Nimma)
Eluru		Greengram		Cashewnut
Eluru		Blackgram		
Krishna	Blackgram	Paddy		
Krishna		Maize		
Krishna		Greengram		
NTR	Paddy	Maize	Bengalgram	
Guntur		Jowar (I)		Banana
Guntur		Maize		
Guntur		Greengram		
Guntur		Blackgram		
Guntur		Bengalgram		
Bapatla	Bengalgram	Maize	Groundnut (I)	
Bapatla		Paddy		
Bapatla		Jowar (I)		
Bapatla		Greengram		
Bapatla		Blackgram		
Palnadu	Paddy			
Prakasam	Bengalgram	Paddy	Maize	
Prakasam		Jowar (UI)		
Prakasam		Blackgram		
Prakasam		Red Chillies (I)		
SPS Nellore	Paddy	Blackgram	Greengram	Acidlime Nimma)
SPS Nellore		Bengalgram	Groundnut (I)	
Y.S.R. Kadapa	Bengalgram	Paddy	Greengram	Banana
Y.S.R. Kadapa		Jowar (UI)		
Y.S.R. Kadapa		Blackgram		
Y.S.R. Kadapa		Groundnut (I)		
Y.S.R. Kadapa		Sesamum		
Y.S.R. Kadapa		Sunflower		
Annamayya		Paddy		Tomato
Annamayya		Groundnut (I)		Banana
Kurnool	Bengalgram	Paddy	Onion	Tomato

KHARIF 2022				
District	PMFBY Crop insurance scheme			RWBCIS Mandal Insurance Unit (MIU)
	Level of Insurance Unit			
	Village Insurance unit (VIU)	Mandal Insurance Unit (MIU)	District Insurance unit (DIU)	
Kurnool		Jowar (UI)		
Kurnool		Groundnut (I)		
Nandyal	Bengalgram	Paddy	Groundnut (I)	Banana
Nandyal		Jowar (UI)	Onion	
Nandyal		Blackgram		
Ananthapuramu	Bengalgram	Paddy		Tomato
Ananthapuramu		Jowar (UI)		Banana
Ananthapuramu		Maize		
Ananthapuramu		Groundnut (I)		
Sri Satya Sai		Paddy		Tomato
Sri Satya Sai		Groundnut (I)		
Chittoor		Paddy	Groundnut (I)	Tomato
Tirupathi	Paddy	Groundnut (I)		Acidlime Nimma)

Digital Agri Cell

The primary job of the Digital Agriculture Cell is to ensure adoption of emerging Digital technologies. A comprehensive ICT strategy being developed not only to reach out the farming community in an easy and better way but also for planning and monitoring the flag ship programs / schemes. So, that policy decisions can be taken at a faster pace for betterment of farmer.

Sl. No.	Name of the Organization	Address	Function & Duties
1	Digital Agricultural Cell (DAC), Department of Agriculture, Andhra Pradesh	O/o C&DA, A.P., Guntur & Mangalagiri Old Mirch Yard, Chuttugunta, Nallapadu Road, Beside Rythu Bazar, Guntur-522004.	NeGP-A & Digital Agristack. All IT applications-Monitoring, Evaluation, Improvization & Innovation. Co ordination with all sections with respect to IT applications. Handling all websites of department. Software and Hardware Support

The works performed by the SPMU (State Project Management Unit):

- Co-ordinate/liaison with State Departments and GOI for Monitoring SPMU operations and progress reporting to GOI as and when required.
- Continuously evaluating and monitoring the performance of DPMU.
- Co-ordinate with State IT Department, APSWAN and SDC teams to make available the vertical and horizontal connectivity at district & sub-divisions.
- Work closely with the System Integrator and Implementing Agency (i.e. NIC, ITE&C & e-Pragati Authority) to undertake the field work, comprehend the requirements, and document the observations if any.

- e. Manage, supervise and implement backend computerization of partner Departments /Agencies.
- f. Attending day to day technical queries of all the IT Applications during its change of version, dashboard etc.,
- g. Monitoring any issues related to procurement in CMAPP and Paddy Procurement Centres by using e-Crop booking data.
- h. Any server issues or OTP related issues in the Applications raised by the VAAs in field level to escalate to the Development team and resolve them in time.
- i. Monitoring, understanding and re-engineering all the android versions and creating awareness to all the VAAs.
- j. Any reports regarding YSRAPP, RB-UDP App, D-Krishi App is provided to the concerned districts and sections.
- k. Resolving the technical issues from time to time which the RBK staff, AOs, MAOs, ADAs encountering in doing of tasks & marking their attendance in YSR APP.
- l. Understanding the change in requirements pertains to Govt flagship program YSR Rythu Bharosa - PM KISAN and assisting the field staff in doing eKYC & rectifications.
- m. Organizing APSFL State wide Teleconferencing, Video conferencing, Web Conferencing.
- n. Troubleshooting & providing technical support to employees' w.r.t System software, Hardware, Network issues and ensures stable operation for uninterrupted work, CDAC push messages to all the official staff & VAAs in the department regarding the ongoing programs.
- o. Installing the System related Softwares (MS office package & OS patches) to office computers if they are corrupted in the O/o C&DA, SAMETI & ATMA.
- p. Coordinating with the Sections regarding the tasks assigned by the Superintending officer on daily basis.

The works performed by the DPMU(District Project Management unit):

- a. Liaisoning, regular monitoring & escalate issues (if any) pertaining to YSRAPP, D-Krishi, RB-UDP App to the SPMU.
- b. Co-ordinate with the Project Partners on the day to day technical issues raised by field functionaries at District level and under take the fieldwork, comprehend the requirements and document the observations if any.
- c. Capacity Building of the field functionaries on YSRAPP ,RB-UDP, CMAPP, D-Krishi App, Paddy Procurement portal, SVPR portal etc., at various offices of the district and lower levels. Manage, supervise and implement backend computerization of partner Departments/Agencies.
- d. Create awareness about transformation through e-Governance for the benefit of the farmers and ensure close tie-ups with all the stake holders in the project. To provide commitment and support, help to bring-in the process changes and overall guidance to the project.

- e. Attending Kiosk operation related technical issues raising while indenting Agri inputs at Dr.YSR RBK and also collecting the reports from VAAs.
- f. Monitoring the network connectivity in all office computer systems, Internet connection, printers & scanners.
- g. Attending to connectivity of video conferencing, Web conferencing at O/o. DAO & ADA sub division levels.
- h. Monitoring the rectification of repairs in e-POS machines where NBS fertilizer transactions are being operational in the districts.
- i. Liaising and rectification of the issues in YSR Rythu Bharosa – PM KISAN web portal.
- j. Solving login issues and mapping issues related to Web & Android Applications.
- k. Operating e-Office, Biometric attendance web portal, bills submission in CFMS of regular salaries and PD scheme bills etc.,
- l. Doing district level receiving and consolidation of all reports (CCRC, Crop loaning, Crop damages, Crop insurance & other reports), online reports (e-Crop, CCRC, RBK construction, Fertilizers).
- m. Aadhar enabled Fertilizer Distribution System (AeFDS) DBT in fertilizer handling the issues related to dealers and updating e-POS device versions regularly.
- n. Attending HCM Spandana - grievances uploading, redressal of possible cases, report generation and communicating to concerned MAOs for closing the grievances within the SLA.
- o. Uploading the SVP beneficiary details in Seed Net portal and attending the day to day tasks assigned by the Controlling officer.

Farmer Welfare

Sl. No.	Name of the Organization	Address	Functions & Duties
1	Farmers Welfare Section, Department of Agriculture.	O/o C&DA, A.P., Guntur,Old Mirch Yard, Chuttugunta centre	<ol style="list-style-type: none"> 1.YSR Rythu Bharosa - PM Kisan Scheme Implementation 2. Agricultural Credit – Monitoring the credit flow to the farmers including Tenants 3. Sunna Vaddi Panta Runalu: Facilitating the upload of eligible claims by the Banks and processing of claims by NIC 4. CCRC- Tenant Farmers : Monitoring the credit flow to Tenant farmers 5. Scale of Finance : Monitoring with SLBC, Banks, APCOB for issue of loans to farmers as per e-crop & Scale of Finance 6.Farmers Suicides: Release of Exgratia to the family of the deceased farmer.

NFSM

Sl. No.	Name of the Organization	Address	Function & Duties
1	Department of Agriculture	O/o C&DA, A.P., Guntur, Old Mirch Yard, Chuttugunta centre	Supervision & Monitoring the status of NFSM (Oil Seeds) & NFSM implementation in Andhra Pradesh

Planning Section

Sl. No.	Name of the Organization	Address	Function & Duties
1	Planning Section, Department of Agriculture	O/o C&DA, A.P., Old Mirchi Yard, Chuttugunta centre, Guntur - 522004	Meetings & workshops, Day to Day reports, Budgeting, A.P. State Agriculture Mission, Seasonal conditions Cost of Cultivation, MSP Budget of SC, ST, BC Sub Plan

Seed

Sl. No.	Name of the Organization	Address	Function & Duties
1	Agri-Inputs- Subsidy Seed distribution Section, Department of Agriculture,	O/o C&DA, A.P., Guntur, Old Mirchi Yard, Chuttugunta centre	Subsidy Seed Distribution: Preparation of Seed Plan for distribution of seed under subsidy at RBKs and Preparation of Budget Estimates, Subsidy payment to the seed supplying Agencies.
2	Seeds Regulation Cell, Department of Agriculture,		Regulation Activities and Monitoring of Non subsidy seed distribution through RBKs.
3	Seeds Section, (SVP) Department of Agriculture		Seed Village Programme / Certified Seed Production through Seed Villages : Supply of Foundation/Certified seed, conducting trainings on seed production and Certification State Seed Farms: Organization of Foundation /Certified seed production Programme for supply of seed under Seed Village Programme and to APSSDCL

Fertilizer

Sl. No.	Name of the Organization	Address	Function & Duties
1	Fertilizer Section, Department of Agriculture,	O/o C&DA, A.P., Guntur, Old Mirch Yard, Chuttugunta centre	Fertilizer Movement : Plan, Supply & Sales DBT Monitoring. Fertilizer Control Order : Licensing, Regulation . Fertilizer Claims : Certification of Receipt and submission to GoI in Andhra Pradesh

Polambadi

S.No	Name of the Organization	Address	Function & Duties
1	Department of Agriculture	O/o C&DA, AP, Guntur, Old Mirch Yard, Chuttugunta Centre	Supervision & Monitoring the status of Dr. YSR Polambadi & GAPs (Good Agricultural Practices & Certification) in Andhra Pradesh

Agri Lab

Organization	Address	Duties
Agriculture	O/o Commissiioner and Director of Agriculture, Old Mirchi yard, Chuttugunta A.P, Guntur	Integrated Agri Labs (IALs, District Labs & RCCs)

RBK

i. The particulars of its organization, functions and duties:

Rythu Bharosa Kendram - 1 (RBK – 1) is one of the sections established at Commissionerate of Agriculture which is located at Chuttugunta, Agriculture Market Yard in Guntur as per the GO.MS.No. 37 Dt: 04.02.2020. Important functions related to the section are as under:-

1. All matters related to Establishment and their functionality
2. All matters related to supply of Infrastructure
3. All matters related to budget for establishment and procurement of Infrastructure
4. Monitoring the Tasks/activities through YSR APP

Plant Production (PP)

Sl. No.	Name of the Organization	Address	Function & Duties
1	Plant Protection Section, Department of Agriculture,	O/o C&DA, Old Mirch Yard, Near Chuttugunta centre, AP,Guntur. Pin - 522004	Supervision, Monitoring, enforcement of the provisions of the Insecticide Act 1968, Insecticide rules 1971 and the status Plant Protection in Andhra Pradesh

Media

Organization	Address	Duties
Agriculture	O/o Commissiioner and Director of Agriculture, Old Mirchi yard, Chuttugunta Andhra Pradesh, Guntur.	Media cell deals with Newspaperclippings, press meets, press releases, social media platforms, presentation of Tableau for August 15 th and January 26 th every year, printing of posters and pamphlets.

ST Cell

Organization	Address	Duties
Agriculture	O/o Commissiioner and Director of Agriculture, Old Mirchi yard, Chuttugunta A.P, Guntur	Soil Health Card Scheme/Soil Health Management

Vigilance I

Deal with the Vigilance matters of Sr. Assts. Supdts, Admn. Officers and Agricultural officers, ADA, DDA, JDA of Zone II and IV of A.P

S. No.	Name of the Organization	Address	Function & Duties
1	Vig.II- Section	O/o. Commissioner & Director of Agriculture, Beside Chuttugunta Rythu Bazar, Guntur522004	Vig.II Section deals with the Disciplinary issues like Suspensions, Reinstatements, Charge Memos and Enquiries pertaining to the cadres of Sr.Assts, Supdts, Admn.Ofcers, and Agricultural Ofcers, ADA, DDA, JDA of Zones II and IV of A.P.

Vigilance II

Particulars of the Organization, functions and duties:- Vig. II section deals with the Vigilance matters of Sr.Assts, Supdts, Admn. Ofcers, and Agricultural Ofcers, ADA, DDA, JDA of Zones I and III, of A.P. state & all cadres of employees working in O/o Comissionerate of Agriculture

S. No.	Name of the Organization	Address	Function & Duties
1	Vig.II- Section	O/o. Commissioner & Director of Agriculture, Beside Chuttugunta Rythu Bazar, Guntur522004	Vig.II Section deals with the Disciplinary issues like Suspensions, Reinstatements, Charge Memos and Enquiries pertaining to the cadres of Sr.Assts, Supdts, Admn.Ofcers, and Agricultural Ofcers, ADA, DDA, JDA of Zones I and III of A.P. state & all cadres of employees working in O/o Comissionerate of Agriculture.

A4 Section

S. No.	Name of the Organization	Address	Function & Duties
1	A4 Section	O/o. Commissioner & Director of Agriculture, Beside Rythu Bazar, Chuttugunta, Guntur-522004	A4 Section (i.e., Inward and Outward Section) deals with the receive all tappals, entry in inward Register, & distribution of tappals to all sections in the O/o. C&DA, AP, Guntur. The section is also deals with the Outward tappals i.e., received from all the sections in O/o. C&DA, AP and entry in the outward Register & affixing of stamps and covers, day to day entry in the usage of stamps, outward tappals dispatch, Post Office work. Maintenance of Stamp Account Register.

CHAPTER –3

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

[Section 4(1) (b) (ii)]

A1 Section

S.L No.	Name & Designation	Subjected allotted
1	Smt. N. Padmavathi, JDA (Admn)	Assist the Spl. C.A in A1 Section subjects pertaining to the cadres of Establishment matters to the cadres of Admn. Officers, ADAs, DDAs, DPDs, JDAs, PDs and Addl.DAs of in A.P. state & O/o Comissionerate of Agriculture.
2	Sri. P. Srinivas, Superintendent	To Assist JDA (Admn) in Establishment matters close supervision in day to day movement of files, necessary guidance suggestions gave to the section staff, correlate between staff and officers.
3	Sri. G. Aswartha Narayana, Senior Assistant	Transfers, ODs, Deputations and all type of leaves pertaining to the cadres of Admn. Officers, ADAs, DDAs, DPDs, JDAs, PDs and Addl.DAs of in A.P. state & O/o Comissionerate of Agriculture.
4	Kum.V.Mani Kumari, Senior Assistant	Promotions, Seniority, Automatic advance schemes and RTI
5	Kum.V.Mani Kumari, Senior Assistant i/c	Medical bills, Retirements, property permissions, NOCs, and miscellaneous

A2 Section

S.No	Name of the officer/ employee	Subject allotted
1	Smt. N.Padmavathi JDA(Admn)	To give Assistance to Commissioner of Agriculture and Overall supervision of the subjects pertaining to A2 section.
2	Shaik.Shababuddin Senior Assistant.	Zone – I Agril.Officers Service matters and Received Tapals and also entered into tappal register and distribute the Section Assistants.
		I/c. Zone-III Agril.Officers Service matters and service matters of Agril.Officers working in C &DA,
3	Sri M.Suneel Yedav Senior Assistant.	I/c. Zone – II Agril.Officers Service matters, ASOs and DSOs Service matters of 13 districts.
4		Zone IV Agril.Officers service matters.

A3 Section

S. No.	Name & Designation(Sri/Smt/Kum)	Subjected allotted
1	Dr.G. Ravindrababu DDA (Admn.)	To assist C&DA in the disposal of service matters of all Non Gazetted staff and Class IV Service in Directorate Establishment and other section related works.
2	D.Chandrakala, ADA(Admn)	To assist C&DA as well as DDA (Admn) in all ministerial service matters close supervision in day to day movement of files ,necessary guidance suggestions gave to the section staff correlate between staff and officers
2	Sri A. Srinivasa Rao, AO -II	To assist in the DDDA (Admn)/ADA(Admn) in all ministerial service matters close supervision in day to day movement of files ,necessary guidance suggestions gave to the section staff correlate between staff and officers
3	Kum T.Umamaheswari Superintendent	Overall supervision of the subjects pertaining to A3 Section
4	Sri B.Sattiraju , Senior Assistant	Service matters of Ministerial employees working in the O/o Commissioner& Director of Agriculture, AP, Guntur.
5	Sri R. Anjaiah, Senior Assistant	Service matters of Class IV employees working in the O/o Commissioner& Director of Agriculture.
6	Sri M.Mukesh , Office Subordinate	Carrying files /distribution mails to all section

Farm Mechanization

Sl. No.	Name & Designation	Subjected allotted
1	Sri D.Haribabu Chowdary, (Joint Director of Agriculture)	Assist the Commissioner and overall supervision in the implementation of various schemes, i.e., SMAM, RKVY, Rythu Radham, EAPs, PMKSY, SWCP, NRAA & Engg.
2	Smt.Swarna Vijaya (Deputy Director of Agriculture - FM & Engg.)	Assist the Joint Director of Agriculture and overall supervision of implementation of various schemes under subsidy. and any other work entrusted by the Commissioner and Director of Agriculture. Nodal officer of the FM-DBT portal in Andhra Pradesh, C& DA Office.
4	N.Polappa (Assistant Director of Agriculture- FM & Engg.)	Assist the Deputy Director of Agriculture and supervision of implementation of various schemes(SMAM, RKVYn Engg etc), and any other work entrusted by the Senior officers of FM & Engg Section O/o.Commissioner and Director of Agriculture, Guntur
5	Smt.G.Kajeswaramma, (Assistant Director of Agriculture)	Assist the Joint Director of Agriculture and supervision towards implementation of EAPs (APIIATP & APILIP) RAD, PMKSY, SWCP, NRAA & FPOs and any other work entrusted by the Commissioner and Director of Agriculture, Guntur.
6	Sri.K.Sukumar (Agricultural Officer –FM & Engg)	Assist the Assistant Director of Agriculture (FM & Engg.) and any other work entrusted by the Assistant Director of Agriculture, Deputy Director of Agriculture & Joint Director of Agriculture

Sl. No.	Name & Designation	Subjected allotted
7	Smt.M.Krishnaveni, (Agricultural Officer – EAPs)	Assist the Assistant Director of Agriculture and EAP Project works i.e., APIIATP, APILIP work entrusted by the Assistant Director of Agriculture (EAPs) & Joint Director of Agriculture
8	V.Naga Prameela Rani, (Agricultural Officer-FPOs, RAD & PMKSY)	Assist the Assistant Director of Agriculture in RAD, PMKSY, SWCP, NRAA & FPOs schemes and any other work entrusted by the Assistant Director of Agriculture,& Joint Director of Agriculture.
9	Smt.K.Padmavathi (Superintendent, FM & Engg)	Supervise and guide the staff in attending the works of FM Section, Bank guarantees and Audit court cases and any other works entrusted by AO,ADA, DDA & JDA.
10.	Sri. S.Balasubramanyam Sr.Asst, (FM)	Assist to Agricultural officer & Superintendent with regard to files of different schemes and to prepare bills of manufacturers for the supply of different machineries and to maintain new case register, Budget, UC's correspondence of CMP,LAQs and Audit, court cases anything related to the above subjects
11	Sri. G.Vinod, Kumar, Sr.Asst (EAP & FPOs)	Assist to Agricultural officer & Superintendent in put up files related to different schemes and to prepare bills of manufacturers for the supply of different machineries and to maintain new case register, Budget, UC's correspondence of CMP,LAQs and Audit, court cases anything related to the above subjects
12	Smt.B.Punyavathi, Sr.Asst (RAD & PMKSY)	Assist to Agricultural officer & Superintendent files related to different schemes and to prepare bills of manufacturers for the supply of different machineries and to maintain new case register, Budget, UC's correspondence of CMP,LAQs and Audit, court cases anything related to the above subjects
13	Md.Shadab, Senior Assistant	Assist to Agricultural officer & Superintendent with regard to files of maintenance of engineering files i.e., construction of buildings, office maintenance, Electricity bills, Telephone Bills, POLs, court cases pertaining to Engg section.

NC Cell

S.No	Name of the Staff	Powers and Duties
1.	Smt. D. Prameela	Supervision of the Input subsidy and also monitoring the preparation of the memorandums when ever natural calamities occurs and any other work entrusted by the Commissioner and Director of Agriculture.
2.	Sri. M. Jagga rao, DDA (NC Cell)	Assist the Addl. Director of Agriculture in obtaining U.C's, correspondence and preparation of reports for LAQ's ,LCQ's and CMP cases and the monitoring release of the Input subsidy and also preparation of the memorandums when ever natural calamities(All calamities) occurs and any other work entrusted by the Addl. Director of Agriculture
3	Sri SKBN.Meeravali, (Assistant Director) (Stat)	Assist the Deputy Director of Agriculture in obtaining U.C's, correspondence and preparation of reports for LAQ's ,LCQ's and CMP cases and the monitoring release of the Input subsidy and also preparation of the memorandums when ever natural calamities(All calamities) occurs and any other work entrusted by the Joint Director of Agriculture

S.No	Name of the Staff	Powers and Duties
4	Smt. M. Satyavani (Agricultural Officer)	Assist the Deputy Director of Agriculture in PCDR, Drought/Floods/Cyclones/ Heavy Rains/Hailstorms/ gales AUCs, LAQ, LCQ, Cut Motion, Lok sabha & Rajya sabha CMP cases, District Officers meetings/ Video Conference and the monitoring release of the input subsidy and also preparation of the memorandums when ever natural calamities occurs and any other work entrusted by the Deputy Director of Agriculture.
5	Smt.G.Jyotshna, (Superintendent)	Supervise and guide the staff in attending the works of NC Cell, UCs, LAQs, CMP cases, final Proposals and Audit and any other works entrusted by DDA and ADA.
6	Sri J.Sankar Babu, Senior Assistant -I	Monitoring of Old registers of staff, maintenance of Leave Cards. Transit of the files, Assistance to section head. Supervise/ facilitate section inward and outward including dispatch work, RTI Act and any other works entrusted by ADA and DDA.
7.	Sri.M.Ramalingam -II	Grievances, Legal.CourtCases/Vigilance &Enforcement Cases CMP cases Assurances and LAQs/LCQs and any other works entrusted by DDA and ADA, AO and Superintendent.

Free Crop Insurance Section

S. No.	Name of the Officer	Subjects Allotted
1.	Smt.D.Prameela, Addl.DA (Crop Ins).,	Overall Supervision of the Subjects pertaining to Crop Insurance Scheme.
2.	Sri.D.Venu Gopal, DD(CI)	To give assistance to the Addl.DA Crop Insurance to supervise the section officer/ employee for execution of files in time.
3.	Smt.P.Atchuthavalli, AD(CI)	To give assistance to the DD Crop Insurance and Implementation of PMFBY Scheme, CCEs and maintaining / monitoring Escrow account
4.	Md Mazahar Moinuddin, AD(CI)	To give assistance to the DD Crop Insurance and Implementation of RWBCIS Scheme and maintaining / monitoring weather data, Court cases, preparation of notes for SLTC, SLCCCI, Notification etc...
5.	Sri.G.Vijay Kumar, Dy.SO (CI)	To give assistance to the ADs Crop Insurance and preparation of PMFBY/ RWBCIS Scheme reports/ grievances, Court cases, maintenance of Escrow account.
6.	Sri.Sk.Abdul Shameer, Dy.SO (CI)	Meetings/ Video Conferences, preparation of Weekly & Monthly reports, Power point presentation, Monitoring of CCEs and to assist ADs (Crop Ins.).
7.	Smt.P.Nagamani. A.S.O-I	Right to Information Act files, Section Administrative files, Charge of section stocks, Audit files, Budget files (AIC & DES) Section Administrative files and to assist Asst. Director- I (Crop Ins.)
8.	Smt.N.Prakash Kumari, A.S.O-II	Information technology, printing, Leaves, Claims etc..., files, Attendance / C.L. Register, Office dead stock / furniture / stationery register, maintenance of stock file and to assist Asst. Director-II (Crop Ins).

Digital Agri Cell

S.No	Name of the officer/ employee	Subject allotted
2	Sri. G. Balasubramanyam , (SE)(Agri) JDA	Overall supervision of the subjects pertaining to DAC section and assist the staff in matters related to IT.
3	Sri P. Jayakrishna , ADA	To give Assistance to JDA(DAC) and direct supervision of section officers/employee for execution of files in time and implementation of IT related schemes.
4	Sri G.Mohan Kumar, K.Aravinda Kumar, D.Arun Kumar and Sri A.Naresh (Agriculture Officers)	Assist in preparation and communication of guidelines, Implementation of IT related projects, Budget releases, handling of software applications and hardware issues, network related issues and file creation and following orders as and when received from ADA DAC and higher officials.
5	Sadananda Reddy .Y (Sr Consultant) Khalemulla .SK (Consultant) Karun Kumar .G (Consultant)	Monitoring of IT Enabled and NeGP-A Scheme implementation

Farmer Welfare Scheme

S.No	Name of the officer/employee	Subject allotted
1	Smt. M.Padmavathi, DDA(FW)	Overall supervision of the subjects pertaining to Farmers Welfare section and attending video conferences and Meetings.
2	Sri. D.Lakshmana Babu , ADA(FW)	To give Assistance to DDA(FW) and to supervise the section officers / employees for execution of files pertaining to Rythu Bharosa-PMKisan Scheme & Farmers Suicides in time.
3	Smt. V.Ramakoteswari, ADA(FW)	<ul style="list-style-type: none"> To give Assistance to DDA(FW) and to supervise the section officers / employees for execution of files pertaining to Agricultural Credit, Budget files, Processing, Releases, etc with regard to Sunna Vaddi Panta Runalu Scheme implementation. CCRC- Tenant Farmers, Scale of Finance in time.
4	Smt.E.Sujatha, AO(FW)	<ul style="list-style-type: none"> Ysr Rythu Bharosa scheme implementation, process, Budget release, Redressal of Grievances. Reports of YSR Rythu Bharosa in coordination with RTGS Department. Farmers Welfare Section Budget Files Farmers Suicides – Maintenance of Records, Release of

NFSM

S. No	Name of the officer/ employee	Subject allotted
1	Sri. V. Sridhar JDA (RBKs)	Overall supervision of the subjects pertaining to NFSM (Oil Seeds) & NFSM section
2	Sri N.CH. Balu Naik DDA (NFSM)	To give Assistance to Joint Director of Agriculture (RBKs) and to supervise the section officers/employee for execution of files in time.
3	Smt K. Sree Devi ADA (NFSM)	To give Assistance to DDA(NFSM) and to supervise the section officers/employee for execution of files in time

S. No	Name of the officer/ employee	Subject allotted
4	Sri IK. Srinivas, ADA (NFSM-OS)	To give Assistance to DDA(NFSM - OS) and to supervise the section officers/employee for execution of files in time
5	Sri K. Lakshmi Reddy, (AO, NFSM)	Monitoring of NFSM programme implementation in the districts, assist in preparation and communication of guidelines, monitoring of the programme, the releases of budget etc
6	Sri Y. Visweswarappa (AO, NFSM-OS)	Monitoring of NFSM (Oil Seeds) programme implementation in the districts, assist in preparation and communication of guidelines, monitoring of the programme, the releases of budget etc

Planning

S.No.	Name of the officer / employee	Subject allotted
1	Smt. R.V.V. Swarna Vijaya, DDA (Planning)	<p>Overall supervision of the subjects pertaining to Planning section and attending Meetings.</p> <p>She will assist the C&DA in the matters of preparation of notes for the CM's meetings, Minister for Agriculture, Cabinet and other Government level meetings, National Conference for Kharif, Rabi & Summer, Secretaries Conference at GoI and State level.</p> <p>Preparation of Budget Speech of Governor / Finance Minister / Agriculture Minister, Attending of Legislative Assembly Questions (LAQs), Legislative Council Questions (LCQs), Loksabha & Rajyasabha questions.</p> <p>Preparation of Agenda & Minutes for Dist. Agriculture Officers Meeting, Preparation of Annual Agriculture Action plan, Annual Administration reports, Monthly progress report for His Excellency, Governor of A.P on Agriculture, Preparation of Outcome budget, Socio-Economic Survey Reports.</p> <p>Monitoring of Implementation Committee for sanctioned posts, Organization of Video Conferences and Tele Conferences, Preparation of Annual Plan Budget allocations, Proposals for continuation of Ongoing schemes, Budget releases under Plan Head, preparation of monthly progress reports.</p> <p>Co-ordination with A.P. Secretariat, Preparation of Special Component Plan & Tribal Sub- Plan, Preparation of notes on SCSP and TSP and attending meetings. Organization of AP State Agriculture Mission meetings, Replies to RTI Act 2005.</p> <p>She will supervise the M&E (Statistics) work at state headquarters in preparation of weekly seasonal conditions and crop coverage report for both kharif and rabi seasons, Fixation of District-wise/crop-wise Targeted Area, Yield and Production for both Kharif and Rabi seasons, preparation of Crop-wise/District wise expected Area, Yield & Production data for all One to Four Advance estimates, Crop-wise/District-wise Area of crops irrigated by different sources by the end of both Kharif & Rabi seasons, preparation of actual/reconciled Area</p>

S.No.	Name of the officer / employee	Subject allotted
		<p>sown, Yield & Production data by the end of both Kharif & Rabi seasons, District-wise/Crop-wise expected market arrivals, District-wise/crop-wise Cost of Cultivation & Cost of Production data for Kharif & Rabi seasons and Statistical Annual Action Plan.</p> <p>Coordinating with CACP, GoI and submission of Recommendations on Minimum Support Prices and any other duties entrusted by Commissioner & Director of Agriculture.</p>
2	Smt. G. Surekha, ADA (Plg.II)	<p>Assist the DDA (Plg.) in Preparation of Annual Budget Estimates, Preparation of Release and expenditure reports of CSS & SDP schemes, Persuasion of Budget releases under CSS & SDP schemes, Monitoring issuance of BROs & Administrative sanctions for CSS & SDP schemes, Preparation of Outcome budget, Budget releases under Plan Head, Proposals for continuation of Ongoing schemes, Co-ordination with A.P, Secretariat & Dept of Finance and attending meetings of finance Dept, Submission of proposals on additional budget requirement for SAMETI, Reports of NITI Aayog, attending issues related to CFMS & Directorate of Treasuries & Accounts of C & DA and Districts with Finance Dept., Co-ordinating with PFMS on CSS, preparation of monthly progress reports, Preparation of Budget Speech of Finance Minister, Organization of AP State Agriculture Mission meetings, preparation of audit paras, Monitoring of Implementation Committee for sanctioned posts, follow-up of budget releases for flagship programmes during Distribution by HCM, Socio-Economic Survey reports, Annual Administrative Reports, Sustainable Development Goals (SDG) – Indicators, APROMS updation, Preparation of Special Component Plan & Tribal Sub-Plan, Preparation of notes on SCP and TSP, Replies to RTI Act 2005, Growth Rate & GVA estimations and other duties entrusted by DDA (Plg).</p>
3	Sri. M. Prem Sekhar, ADA (Plg.I)	<p>Assist the DDA (Plg.) in preparation of notes, PPTs & Minutes for the CM's meetings, Minister for Agriculture, Cabinet and other Government level meetings, National Conference for Kharif, Rabi & Summer, Southern Zonal Council meetings, ZREAC meetings of ANGRAU, Secretaries Conference at GoI and State level, Preparation of Budget Speech of Governor/ Agriculture Minister, Preparation of Agenda & Minutes for District Agriculture Officers Meeting, Preparation of Annual Agriculture Action plan, Monthly progress report for His Excellency, Governor of A.P on Agriculture, NAVARATNALU, Organization of Video Conferences and Tele Conferences, Attending of LAQs, LCQs, Loksabha and Rajyasabha questions, RTI replies, preparation of Spandana VC notes, Notes for Independence day & Republic day celebrations, Intimation on meetings of other departments, ATR of PADA, Accommodation letters to GAD for participation of Dept. officers in AP Bhavan, and other duties entrusted by DDA (Planning).</p>
5	P.Srihari, AD (Stat)	<p>He will assist the DDA (Plg.) and supervise the section in consolidation of M&E reports like weekly seasonal conditions and crop coverage report for both kharif and rabi seasons, Collection of Day wise,</p>

S.No.	Name of the officer / employee	Subject allotted
		<p>Month wise & District wise Rainfall data, Fixation of District-wise/crop-wise Targetted Area, Yield and Production for both Kharif and Rabi seasons, preparation of Crop-wise/District wise expected Area, Yield & Production data for all One to Four Advance estimates, Crop-wise/District-wise Area of crops irrigated by different sources by the end of both Kharif & Rabi seasons, preparation of actual/reconciled Area sown, Yield & Production data by the end of both Kharif & Rabi seasons, District-wise/Crop-wise expected market arrivals, District-wise/crop-wise Cost of Cultivation & Cost of Production data for Kharif & Rabi seasons and Coordinating with CACP, GoI, Recommending Minimum Support Prices, Assisting the State Government in Market Interventions, furnishing information to RTI queries, Statistical Annual Action Plan, Attending weekly VCs conducted by GoI, Assisting the State Government in Market Interventions, furnishing information to RTI queries, Attending to LAQs, LCQs, Loksabha & Rajyasabha questions, and all other works entrusted by DDA (Plg.) from time to time.</p>
6	Sri. S. Ravi Shankar, AO	<p>Assist the DDA (Plg-I) in preparation of notes, PPTs & Minutes for the CM's meetings, Minister for Agriculture, Cabinet and other Government level meetings, National Conference for Kharif, Rabi & Summer, Southern Zonal Council meetings, ZREAC meetings of ANGRAU, Secretaries Conference at GoI and State level, Preparation of Budget Speech of Governor/ Agriculture Minister, Preparation of Annual Agriculture Action plan, preparing talking points in English & Telugu for releases of HCM pertaining to NAVARATNALU, Monitoring of implementation committee for sanctioned posts, Attending of LAQs, LCQs, Loksabha and Rajyasabha questions, RTI replies, and other duties entrusted by DDA (Planning).</p>
7	Smt. V.C.Suwarna, AO	<p>Assist the ADA (Plg-I) in preparation of Agenda, notes and minutes for the Teleconferences & Video Conferences, webex meetings, Preparation of weekly ATR for the Secretaries Conference, Preparation of monthly progress report for His Excellency, the Governor of Andhra Pradesh on Agriculture activities, Preparation of the progress report on implementation of NAVARATNALU programme, Preparation of the Minutes for the meeting of the Hon'ble Minister of Agriculture, preparation of Spandana VC notes, Notes for Independence day & Republic day celebrations, Intimation on meetings of other departments, ATR of PADA, Accommodation letters to GAD for participation of Dept. officers in AP Bhavan, Preparation of Agenda & Minutes for District Agriculture Officers Meeting and other duties entrusted by DDA (Planning).</p>

S.No.	Name of the officer / employee	Subject allotted
8	Sri. B. Subba Reddy, AO	Assist the ADA (Plg-II) in Preparation of Annual Budget Estimates, Persuasion of Budget releases under CSS & SDP, Preparation of Outcome budget, Monitoring issuance of BROs & Administrative sanctions for CSS & SDP schemes, Proposals for continuation of Ongoing schemes, Co-ordination with A.P, Secretariat & Dept of Finance and attending meetings of finance Dept, Preparation of Budget Speech of Finance Minister, Co-ordination with A.P, Secretariat, Organization of AP State Agriculture Mission meetings, preparation of audit paras, Proposals for continuation of Ongoing schemes, Reports of NITI Aayog, attending issues related to CFMS & Directorate of Treasuries & Accounts of C & DA and Districts with Finance Dept., Co-ordinating with PFMS on CSS, Submission of proposals on additional budget requirement for SAMETI, Preparation of Annual Budget for SC/ST/ SCP, Socio- Economic Survey Reports, updating information of growth indicators (SDGs), Growth rate & GVA estimations, Preparation of Special Component Plan & Tribal Sub-Plan, Preparation of notes on SCP and TSP and attending meetings, APROMS portal updation, follow-up of budget releases for flagship programmes during Distribution by HCM, and other duties entrusted by DDA (Planning).
10	Sri M.S.Lokesh, ASO	He will assist the DDA(M&E), AD(Stat) in the collection of data from the district JDA offices and preparation of the M&E reports like weekly seasonal conditions and crop coverage report for both kharif and rabi seasons, Fixation of District-wise/crop-wise Targeted Area, Yield and Production for both Kharif and Rabi seasons, preparation of Crop-wise/District wise expected Area, Yield & Production data for all One to Four Advance estimates, Crop-wise/District-wise Area of crops irrigated by different sources by the end of both Kharif & Rabi seasons, preparation of actual/reconciled Area sown, Yield & Production data by the end of both Kharif & Rabi seasons, District-wise/Crop-wise expected market arrivals, District-wise/crop-wise Cost of Cultivation & Cost of Production data for Kharif & Rabi seasons and Statistical Annual Action Plan, Coordinating with CACP, GoI, Recommending Minimum Support Prices, Assisting the State Government in Market Interventions, furnishing information to RTI queries, LAQs, LCQs, Lok sabha & Rajya sabha questions and all other works entrusted by DDA (Plg.) from time to time.
11	Sri. C. Chakrapani Reddy, Superintendent	Over all supervision of the subjects pertaining to Planning section and to give assistance to AOs / ADAs / DDAs and also and other duties entrusted by the Deputy Director of Agriculture (Planning).

Seed (Subsidy)

S.No	Name of the officer/ employee	Subject allotted
1	Sri. G.Vinai Chand, Addl DA	Overall supervision of the subjects pertaining to seed section
2	Sri.V.D.V. Krupadas, JDA(Inputs)	Overall supervision of the subjects pertaining to seed section and attending weekly video conferences and Meetings

S.No	Name of the officer/ employee	Subject allotted
3	Sri. G. Suneetha, DDA(Seeds)	To give Assistance to superior officers and to supervise the section officers / employee for execution of files.
4	Smt. M. Suneetha ADA (Subsidy Seed Distribution)	To give assistance to superior officers of section and to guide, supervise the section officer for execution of files.
5	Smt. I. Nishi, AO (Subsidy Seed Distribution)	Preparation of Seed Plan for distribution of seed under subsidy at RBKs and Preparation of Budget Estimates, Subsidy payment to the seed supplying Agencies, SOP guidelines, Daily reports, Preparation of Zonal, National Conference Notes (pertaining to seed distribution). RTI, Assembly (LAQ, LCQ) and Lok Shaba & Rajya Sabha Question and others if any.
6	Sri T. Satyanarayana Seeds Superintendent	Overall monitoring of the subjects pertaining to Seeds section. OLMS, Maker of CFMS Subsidy seeds and Audit and others if any.
7	Sri A. Naveen kumar (Jr. Asst)	All works related to Seed Distribution (APOLCMS, Daily Reports,Tappals Etc.)

SRC

S.No	Name of the officer/ employee	Subject allotted
1	Sri G. Vinai Chand Addl DA	The Licensing Authority to issue Centralized Seed Licenses and the regulation activities.
2	Sri V.D.V. Krupadas, JDA(Inputs)	Overall supervision of the subjects pertaining to seed section and attending weekly video conferences and Meetings.
3	Smt. G. Suneetha DDA (Seeds)	To give Assistance to JDA (Inputs) and to supervise the section officers / employee for execution of files pertaining to seed Regulation activities.
4	Sri K.I. Sudarshan Raju ADA (SRC)	To give Assistance to DDA (Seeds) and to supervise the section officers for execution of files pertaining to Seeds Control Orders, Preparation and filing of court cases, APOLCMS updates.
5	Smt. Azizzunisa Begaum, AO (Seed Regulation)	Execution of files pertaining Seed Regulation and court cases & Seed Licensing ,RTI and Assembly & Parliament (RSQ, LSQ, LAQ & LCQ) Files .
6	Sri T. Satyanarayana Seeds Superintendent	Overall supervision of the subjects pertaining to Seeds section.
7	Sri Y.V.S.S. Giri Rao. (Senior Assistant)	Gen Administrative Files (Posting, Relieving, and Duty Certificates Etc) and forwarding of Seed Regulation Related files and CSL related files.

SVP

S.No	Name of the officer/ employee	Subject allotted
1	Sri V. Vinay chand Addl DA	Overall supervision of the subjects SVP & Seed Farms
2	Sri.V.D.V. Krupadas, JDA(Inputs)	Overall supervision of the subjects pertaining to SVP & Seed Farms and Fortnightly Webex meetings of State Seed Farms, attending GoI Video Conferences
3	Smt G. Sunitha DDA(Seeds)	To give Assistance to JDA (Inputs) and to supervise the section officers / employee for execution of files of SVP & Seed Farms
4	Smt. M. Rama Jyothi, ADA(SVP/SF)	Implementation of Seed Village Programme/ Certified Seed Production through Seed Villages Programme in the state, Breeder Seed Indent and Monitoring of all Seed Farms functionaries in the state. RTI, Assembly Notes preparation and Audit Replies, preparation of Zonal, National conference notes, Correspondence with

S.No	Name of the officer/ employee	Subject allotted
		GOI and GoAP. Preparation of replies to LAQs, LCQs and assurances. Budget aspects of Seed Farms & SVP., organizing Webex meetings for State seed farm Officers and preparation of Court case notes.
5	Smt. B. Sabitha, AO (SVP/SF)	Seed Village Programme and Seed Farms
6	Smt. S.Nagaraja Kumari Dy. Statistical Officer (Seeds Claims)	SVP & SF works and maintenance of Cash Books and Tappal related to SVP & SF only
7	Sri T. Satyanarayana Seeds Superintendent	Supervision of the files pertaining to SVP & Seed Farms

Fertilizer

S.No	Name of the officer/ employee	Subject allotted
1	Sri.V.D.V.Krupadas, JDA(Inputs)	Overall supervision of the subjects pertaining to Fertilizer section and attending weekly video conferences and Meetings
2	Sri. G .Venkateswara Rao, DDA(Fert.)	To give Assistance to JDA(Inputs) and to supervise the section officers / employee for execution of files pertaining to fertilizer movement , FCO & Claims in time.
3	Sri K.J.D.Rajan, ADA(Fert)	To give Assistance to DDA(Fert.) and to supervise the section officers / employee for execution of files pertaining to fertilizer movement , FCO & Claims in time.
4	Sri B.V.Suresh Reddy, AO(FCO)	Fertilizer Control Orders, Scrutinizing of Fertilizer manufacturer Marketing licenses, conducting monthly meetings, RTI, Assembly &Parliament (RSQ, LSQ,LAQ & LCQ) File put up, Audit Replies, Preparation and filing of court cases.
5	Smt.K.V.V.Nagalakshmi, AO (Fert)	Fertilizer Control OrdersScrutinizing of Fertilizer ,(Bio Stimulants) manufacturer Marketing licenses, conducting monthly meetings, RTI, Assembly &Parliament (RSQ, LSQ,LAQ & LCQ) File put up, Audit Replies, Preparation and filing of court cases.
6	Sri.S.Madhu Mohan AO(Fert. Movement& Claims .	Fertilizer Movement maintenance of Fertilizer Statistics (All Manufacturers & All Districts of Andhra Pradesh), Plan, Supply, Sales, Rake report, MRPs, Daily report, Planning & Budget reports Preparation of Zonal, National Conference Notes and conducting monthly meetings (FMS), RTI, Assembly (LAQ, LCQ) and Lok Shaba & Rajaya Shabaha Question, File putup, Audit Replies and Fertilizer claims of SSP & City compost, to obtain the Verification reports from the Districts and verify with companies claims , B1&B2 Certificates preparation and uploading through iFMS login to GoI. Conducting monthly meetings (FMS), RTI, Assembly (LAQ, LCQ) and Lok Sabha & Rajya Sabha Question, File put up, Audit Replies. And in Fertilizer Coding Center registration of fertilizer samples as per the FCO1985, assistance in coding, dispatch of fertilizer samples from all 13 districts of the state to FCO labs for analysis, assistance in de-coding of L-Forms and communication of results to all the fertilizer inspectors of the state.
7	Smt.K.Vara Laxmi Fert. Superintendent	Overall supervision of the subjects pertaining to fertilizer section. To give Assistance to ADA and DDA (Fert.) and to supervise the employees for execution of files in time
8	Sri P.Kesava Rao (Sr. Asst)	Assistance in FCO, Movement & Claims

Polambadi

S.No	Name of the officer/ employee	Subject allotted
1	Sri. V. Sridhar JDA (RBKs)	Overall supervision of the subjects pertaining to Dr. YSR Polambadi
2	Sri N.Ch. Balu Naik DDA (Polambadi)	To give Assistance to Joint Director of Agriculture (RBKs) and to supervise the section officers/employee for execution of files in time.
3	Sri M. Venkateswarlu ADA (Polambadi)	To give Assistance to DDA(Polambadi) and to supervise the section officers/employee for execution of files in time
4	Smt A. Kiranmai (AO, Polambadi)	Monitoring of Dr. YSR Polambadi programme & GAP (Good Agricultural Practices & Certification) & its implementation in the districts, assist in preparation and communication of guidelines, monitoring of the programme, the releases of budget etc

Agri Lab

Addl. Director of Agriculture:

Over all supervision in Integrated Agri Labs cell regarding allocation of Targets and Testing of Agri Inputs like Seeds, Fertilizers & Pesticides, followup action of Non standard samples and Administration of Integrated Agri Labs & Regional Coding Centres(RCCs)

JOINT DIRECTOR OF AGRICULTURE (Agri Labs)

Over all supervision in Integrated Agri Labs cell regarding allocation of Targets and Testing of Agri Inputs like Seeds, Fertilizers & Pesticides, followup action of Non standard samples and Administration of Integrated Agri Labs & Regional Coding Centres(RCCs)

ASSISTANT DIRECTOR OF AGRICULTURE (Integrated Agri Labs)

He will assist the Joint Director of Agriculture (Agri Labs) in the subject related matter under the instructions of the Additional director of agriculture (Agri Labs).

AGRICULTURE OFFICER

Attend all matters connected to Integrated Agri Labs, Input samples (Seed, Fertilizer & Pesticides) Targets allocation, followup action of samples drawl and Non standard samples legal action matters, IALs &RCCs budget and administrative issues.

RBK

ii. The powers and duties of its officers and employees:

To examine proposals on the subjects being dealt with in the Section, the Agriculture officer put up files/cases to Assistant Director of Agriculture, who gives suggestions on the proposals and submits to higher officers in accordance with the channel of submission and level of disposal of the matters under consideration.

iii. The procedure followed in the decision making process, including channels of supervision and accountability:

Position is as under:

S. No	Type of Cases	Channel of Submission	Level of Disposal
1	Establishment & Functionality	AO/ADA/JDA	Commissioner
2	Supply of infrastructure	Technical Committee/ AO/ ADA /JDA	
3	Budget	AO/ADA/JDA	
4	Monitoring the Tasks/activities	AO/ADA/JDA	

Plant Production (PP)

S. No	Name of the officer/ employee	Subject allotted		
1	Sri. VDV.Krupadas JDA(Agri Inputs)	Overall supervision of the subjects pertaining to PP section		
2	Sri A.Madduleti ADA (PP)	To give Assistance to JDA (Agri Inputs) and to supervise the section officers/employee for execution of files in time		
S. No	Name of the officer/ employee	Subjects Allotted	Name of the Districts Allotted	Marketing approvals & Commercial Pest Control Operation Licenses
3	Smt. N.Sarala (Agricultural Officer)	CMP Cases /Assurances	Guntur, Bapatla, Palnadu, Prakasam, Nellore, Kurnool, Nandyal Kadapa, Annamaya, Ananthapur, Sri Satya Sai, Chittoor & Thirupathi, Srikakulam, Manyam, ASR, Vizianagaram, Visakhapatnam, Anakapalli & East Godavari, Kakinada, Konaseema, West Godavari, Eluru, NTR & Krishna	A to Z
		Zonal conference work & National conference,		
		Dist. Officers meeting,		
		Legal/Court cases,		
		Monitoring of incoming mails		
		LAQ, Cut Motion, Loksabha & Rajyasabha RTI Act, PAC items, Audit reports		
		GOI Correspondence work/ Video Conference work		
		Rodent Control Programme, RKVY, Action Plans, Budget Estimates, SMPMA Scheme & Trainings		
		Preparation of monthly pesticide consumption & weekly pest and disease reports, Pest surveillance report, Pest awareness campaigns		
		Licenses for manufacturing of insecticides		
		Licenses to Pest Control operations		
		Marketing approvals		
		Vigilance and Enforcement cases		
Any emergency work allotted by the ADA, DDA & Addl. D.A				

S. No	Name of the officer/ employee	Subject allotted		
5	Sri S.B.V. Ram Prasad (Sr. Asst)	Zonal conference work & National conference	Guntur, Bapatla, Palnadu,Prakasam, Nellore, Kurnool,Nandyal Kadapa, Annamaya, Ananthapur, Sri Satya Sai, Chittoor & Thirupathi	A,K to Z
Dist. Officers meeting				
Legal/Court cases				
Vigilance & Enforcement cases				
Licenses for manufacturing of insecticides				
Licenses to Pest Control operations				
Licenses to Marketing approvals				
Issue of Check lists for Mfd. License/renewals/Marketing permissions/ Pest Control operations.				
File maintenance				
6	Smt. A. Sree Devi (Senior Assistant)	CMP Cases /Assurances	Srikakulam, Manyam, ASR, Vizianagaram, Visakhapatnam,Anakapalli & East Godavari, Kakinada, Konaseema, West Godavari, Eluru, NTR & Krishna	B, C, D, E, F, G, H, I & J
Supervise/facilitate Section inward and outward including Dispatch work.				
Maintanence of new case register				
LAQ, Cut Motion, Loksabha & Rajyasabha				
RTI Act, PAC items, Audit reports				
Licenses to Pest control operations/Marketing approvals (B, C, D, E, F, G, H, I & J)to be cross verified by Sr. Asst.				
mailing of Renewed mfd .Licences and Renewed Marketing permissions to DAOs and Firms				

S. No	Name of the officer/ employee	Subject allotted	
		Preparation of monthly pesticide consumption & weekly pest and disease reports, Pest surveillance report, Pest awareness campaigns	
		Monitoring of Personal Registers of Sr. Assts and Jr. Assts, maintenance of Leave cards.	
		Transits of the files, Assistance to Section Head	
		Maintenance of Attendance Register and Late Attendance and Late Permission Register, Absentee Statements.	
		Maintenance of Cash Book with Indian Bank.	
		Licenses for manufacturing of insecticides	
		Rodent Control Programme, RKVY, Action Plans, Budget Estimates, SMPMA Scheme & Trainings.	
		GOI Correspondence work/ Video Conference work	
		File Maintenance	

Media

Addl. Director of Agriculture:

Over all supervision in Media cell regarding publicity of Departmental activities through print, electronic and Social media.

ASSISTANT DIRECTOR OF AGRICULTURE (Media cell)

He will assist the Additional Director of Agriculture in the subject related matter under the instruction of the Spl. Commissioner of Agriculture.

AGRICULTURE OFFICER

Attend all matters connected to media cell, Newspaper clippings, Press notes, Press releases, Posters, Pamphlets etc.

ST Cell

Addl. Director of Agriculture :

Over all supervision in soil testing cell regarding Soil Health Card Scheme, Soil Health Management, INM subjects and BC labs.

JOINT DIRECTOR OF AGRICULTURE (SOIL CORRELATOR)

Over all supervision in soil testing cell regarding Soil Health Card Scheme, Soil Health Management INM subjects and BC labs under the instruction of the Addl. Director of Agriculture.

ASSISTANT DIRECTOR OF AGRICULTURE (SC)

She will assist the Deputy Director of Agriculture (SC) in the subject related matter under the instruction of the joint director of agriculture (soil correlator).

AGRICULTURE OFFICER

Vigilance - I

S. No.	Name & Designation	Subjected allotted
1	Smt.N.Padmavathi, JDA (Admn)	Assist the Spl. C.A in Vig.II Section subjects pertaining to the cadres of Sr.Assts, Supdts, Admn.Ofcers, and Agricultural Ofcers, ADA, DDA, JDA of Zones II, IV of A.P. State.
2	Smt. CH. Padmavathi, ADA (Admn)	To Assist JDA (Admn) in all Vigilance disciplinary matters close supervision in day to day movement of fles, necessary guidance suggestions gave to the section staf, correlate between staf and ofcers.
3	Sri. A. Srinivasa Rao, AO -II	To Assist ADA (Admn) in all Vigilance disciplinary matters close supervision in day to day movement of fles, necessary guidance suggestions gave to the section staf, correlate between staf and ofcers
4	Smt. Sangeetha lakshmi, Superintendent	Overall supervision of the subjects pertaining to Vig.I section
5	Smt. N. Sarada, Senior Assistant	Vigilance matters pertaining to the cadres of Sr.Assts, Supdts, Admn. Ofcers, and Agricultural Ofcers, ADA, DDA, JDA (Zone -IV)
6	Sri. S. Aditya Reddy, Senior Assistant	Vigilance matters pertaining to the cadres of Sr. Assts, Supdts, Admn.Ofcers, and Agricultural Ofcers, ADA, DDA, JDA, (Zone -II)

Vigilance II

S. No.	Name & Designation	Subjected allotted
1	Smt.N.Padmavathi, JDA (Admn)	Assist the Spl. C.A in Vig.II Section subjects pertaining to the cadres of Sr.Assts, Supdts, Admn.Ofcers, and Agricultural Ofcers, ADA, DDA, JDA of Zones I, III & all cadres of employees working in O/o Comissionerate of Agriculture.
2	Smt. CH. Padmavathi, ADA (Admn)	To Assist JDA (Admn) in all Vigilance disciplinary matters close supervision in day to day movement of fles, necessary guidance suggestions gave to the section staf, correlate between staf and ofcers.
3	Sri. A. Srinivasa Rao, AO -II	To Assist ADA (Admn) in all Vigilance disciplinary matters close supervision in day to day movement of fles, necessary guidance suggestions gave to the section staf, correlate between staf and ofcers
4	Smt. K.Mahalakshmi, Superintendent	Overall supervision of the subjects pertaining to Vig.II section

S. No.	Name & Designation	Subjected allotted
5	Smt.V.Suma Kalyani Senior Assistant	Vigilance matters pertaining to the cadres of Sr.Assts, Supdts, Admn. Ofcers, and Agricultural Ofcers, ADA, DDA, JDA (Zone –I)
6	Sri. S. Aditya Reddy, Senior Assistant	Vigilance matters pertaining to the cadres of Sr. Assts, Supdts, Admn.Ofcers, and Agricultural Ofcers, ADA, DDA, JDA, Addl. D.A. (Zone –III & all cadres of employees working in O/o Commissionerate of Agriculture)

A4 Section

S. No.	Name & Designation (Sri /Smt.)	Subject Allotted
1	Dr. G. Ravindra Babu, DDA (Admn.)	To assist C&DA in the disposal of all the matters regarding inward & Outward section
2	D. Chandrakala, ADA (Admn)	To assist C&DA as well as DDA (Admn) necessary guidance suggestions gave to the section staff correlate between and Officers.
3	A. Srinivasa Rao Administrative Officer-II	To assist in the DDA (Admn)/ADA (Admn) necessary guidance suggestions gave to the section staff correlate between and Officers.
4	P. Indira Priyadarsini Superintendent	Overall supervision of the subjects pertaining to A4 section
5	G. Ashok Kumar Senior Assistant	Receive all tappals including administration tappals, entry in Inward Register, and distribution of tappals to Peshi to DDA (Admn)/JDA (Admn.) through Office Subordinate Maintenance of Stamp Account Register and attend of miscellaneous files connected to A4 section. Outward tappals entry in the Outward registers (Ordinary, Registered post, Regd. Parcel etc.,) day to day outward tappals dispatch work.
6	K. Obanna Junior Assistant	Receive all the scheme tappals and entry in Inward Register and distribution of tappals to concerned sections through Office Subordinate.
7	T. Srinivas, Office Subordinate	Carrying of tappals / distribution of tappals to all concerned sections and affixing of stamps and covers day to day outward tappals dispatch, Post Office work.

CHAPTER-4

PROCEDURE FOLLOWED IN DECISION MAKING PROCESS

[Section 4 (1) (b) (iii)]

A1 Section

Activity	Description	Decision making process	Designation of final decision – making authority
cadres of Admn. Officers, ADA, DDA/DPD, JDA/PD and Addl. D.A.	Day to Day on Receipt of all current Receipts related to Repatriation, ODs, deputations, Transfers, Promotions, Automatic advance schemes, Medical reimbursement bills, property permissions	On receipt of current, then file moves from concerned clerk in hierarchy method i.e., Jr. Asst/Sr. Asst - superintendent - JDA(Admn) - and finally Commissioner of Agriculture	The file may finally approve or Decision will be taken by Commissioner of Agriculture

A2 Section

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Agril.Officers, ASOs and DSOs service matters (All Zones)	Action taken by day wise tapals in A2 section.	JDA / C&DA	Commissioner of Agriculture

A3 Section

Activity	Description	Decision making process	Designation of final decision – making authority
1	2	3	4
All Ministerial Services and Class IV Services	Day to Day on Receipt of all current Receipts related to promotions, Leaves Transfers, NOC, AAS pertaining to ministerial staff and class IV employees working in O/o Commissioner & Director of Agriculture, AP Guntur, and Section will process file in hierarchy method.	On receipt of current, then file moves from concerned clerk in hierarchy method i.e., Jr. Asst/ Sr. Asst -superintendent -Administrative officer- ADA(Admn.)-DDA (Admn.) and finally Commissioner of Agriculture	The file may finally approve or Decision will be taken by Spl. Commissioner of Agriculture

Farm Mechanization

Activity	Description	Decision making process	Designation of final decision – making authority
Preparation of proposals and sanction of subsidy to the farmers.	Farm Mechanization Cell deals with providing farm machinery, implments and equipment to farmers on subsidy basis in various schemes to reduce man power and to increase crop production to farmers through SMAM, Ryhtu Radham and RKVY schemes.	Final proposal will be submitted to the govt for sanction of budget.	Govt. of Andhra Pradesh.
Preparation of Annual action plan and sanction of subsidy to the farmers for implementation of various crop production and infrastructure activities in the project area.	Externally aided projects APIIATP & APILIP deals with various activities related to crop production in the project area by providing various inputs through subsidy to improve the farmers income and strengthen the farmers resilience to climate change through cluster demonstrations, FFS, Mechanization & Capacity building activities.	Annual action plan will be approved by the Commissioner of Agriculture according to that funds allotted by SPD,CADA.	Commissioner of Agriculture
Preparation of Annual action plan and sanction of subsidy to the farmers for implementation of various activities.	NRM section deals with the the RAD, SWCP and NRAA (CSS schemes) for Rainfed area development by promoting Integrated farming system and to provide Value added developmental activities to the rain fed farmers to improve their economic status, in spite of the failure of crop due to insufficient rains or drought. And also deals with PMKSY scheme Per drop More Crop of other interventions for Water Conservation Works, Drought Proofing for Water conservation/Management related works and Ground Water Recharge. FPO cell deals with the CSS-formation and promotion of 10000 FPOs which is implemented by Implementing agencies NABARD, SFAC,	Annual action plan will be approved by the SLSC and budget will be released accordingly by GoI and Govt. of A.P.	Govt. of Andhra Pradesh.

Activity	Description	Decision making process	Designation of final decision – making authority
	NAFED and NCDC and department is Nodal agency for the scheme. Engg section deals with construction of Agril.Department buildings such as MAO/ADA/DAO office buildings etc., HOD office maintenance, vehicles maintenance, Electricity bills, Telephone bills, POLs etc.,		

NC Cell

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Preparation of proposals and Memorandum for sanction of input subsidy to riots whose crop damages more than 33%	Instructions are issued to the district JDAs for enumeration and distribution of input subsidy to the affected farmers towards the crop damages more than 33% due to natural calamities.	Final proposal will be submitted to the govt for sanction of input subsidy after receipt of final reports from districts Joint Director of Agriculture	Govt. of Andhra Pradesh

Digital Cell

Sl.no	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Implementation of Information echnology in Agriculture	Discussions, meetings, Review meetings, workshops and Innovative technology adopted by various countries, states.	Development of need based software applications maintenance of existing software applications, brain storming / Gap analysis on various activities.	Commissioner & Director of Agriculture

Farmer Welfare Section

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
I. <u>YSR RYTHU BHAROSA- PM KISAN SCHEME:</u>				
1	Providing Financial Assistance to the eligible farmers.	1. Monitoring of Field verification process and uploading of farmer details in the portal. 2. Coordinating RTGS in processing of data and generation of payment files. 3. Release of funds in DBT mode to the approved beneficiaries. 4. Grievance Redressal	AO/ ADA/DDA	Commissioner of Agriculture
II. <u>Sunna Vaddi Panta Runalu:</u>				
1	Settlement of interest subsidy claims to the farmers.	1. Monitoring the uploading of Interest subsidy claims by the Bankers in the SVPR Portal. 2. Coordinating with NIC for validation of the data and finalizing the approved list of the farmers. 3. Release of interest subsidy claim amount to the eligible farmers in DBT mode.	AO/ ADA/DDA	Commissioner of Agriculture

NFSM

Sl. no	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Monitoring NFSM (Oil Seeds) & NFSM implementation	Fort night reports to be obtained from all the 26 districts JDAs	Reports compiled and same may be forwarded to higher Officers	Higher Officers

Planning Section

S. No.	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Reports	Monthly report to His Excellency, the Governor of Andhra Pradesh	ADA / DDA	Spl. Commissioner of Agriculture
		Preparing Daily, Weekly, Monthly, Seasonally and Yearly reports	ADA / DDA	Spl. Commissioner of Agriculture
2	Communication with different sources	Correspondence with GoI & GoAP	DDA and C & DA	GoI / Chief Commissioner, RBKs & Spl. Chief Secretary to Govt., A & C Dept.
		Preparation of replies to Audit paras	ADA/DDA	Spl. Commissioner of Agriculture
		Attending to LAQs & LCQs	DDA and C & DA	Chief Commissioner, RBKs & Spl. Chief Secretary to Govt., A & C Dept.
		Attending to Questions on Loksabha & Rajya sabha	DDA and C & DA	Chief Commissioner, RBKs & Spl. Chief Secretary to Govt., A & C Dept.
		e-Crop booking with NIC	DDA	Spl. Commissioner of Agriculture
3.	National Conference & Zonal Conferences	Preparation of reports for National & Zonal Conferences	DDA /C & DA	Chief Commissioner, RBKs & Spl. Chief Secretary to Govt., A & C Dept.
4	Seasonal condition and Crop coverage	Preparation of District wise / Mandal wise rainfall and crop wise area sown particulars for both Kharif and Rabi seasons to GOI	DDA	Spl. Commissioner of Agriculture
5	CACP Kharif & Rabi	Preparation of District wise / Crop wise cost of cultivation particulars for Kharif and Rabi seasons to CACP, GoI	DDA/ C&DA	CACP, GoI
6	Weekly meetings	Attending video conference with GOI on every Tuesday on seasonal condition and crop coverage to the state.	DDA/ C&DA	GoI
7	Crop wise Area, Yield and production	Preparation of District wise / Mandal wise Area, Yield and production particulars for both Kharif and Rabi seasons to GOI	DDA/ C&DA	GoI
8	Monthly meetings	To review the Seasonal	DES/ DDA	Spl. Commissioner of

S. No.	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
		condition and crop coverage with the DES and District officials.		Agriculture
9	Crop wise Market arrivals	Preparation of District wise / Crop wise market arrivals for both Kharif and Rabi seasons to GOI and Other departments.	DDA/ C&DA	GoI

Seed

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
I. Subsidy Seed Distribution:				
1	Subsidy Seed Distribution	Preparation of Seed Plan for distribution of seed under subsidy at RBKs and Preparation of Budget Estimates, Subsidy payment to the seed supplying Agencies.	Addl.DA /JDA	Special Commissioner of Agriculture
4	Adverse news and public complaints	Attending to adverse news items and preparation of rejoinders on time.	ADA/DDA/JDA/Addl . DA	Special Commissioner of Agriculture and Additional Director of Agriculture

SRC

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
I Seeds Control Order section:				
1	Centralized Seed Licenses	Processing of Centralized Seed Licenses and time to time Renewal and amendments	AO/ADA/DDA/JDA	Additional Director of Agriculture and Licensing Authority
2	Seeds Targets	Monitoring on distribution of Non Subsidy Seeds through RBKs	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
3	Action on Sub-standard Seeds Case	Follow up Action on Sub-standard Seeds both legal and administrative action.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
4	Adverse news and public complaints	Monitoring of rejoinders given by the district authorities on adverse news items.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture and Additional Director of Agriculture
5	Drafting of squads	Drafting of internal squads for inspecting the dealer and monitoring of quality of Seed and follow-up action.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
6	Court Cases	Attending court cases related to Seed Regulation.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
7	Communication with different sources	Correspondence with GOI and GoAP replies to LAQs, LCQs related to seed regulation activities.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture

SVP

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Seed Village Program & Certified Seed Production through Seed Villages			
	Implementation of SVP & CSP	Submission of Proposals to GOI, District wise allocation of SVP units, Release of Budget to districts, Submission of UCs to GOI	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
2	State Seed Farms			
	Seed Production	Approval of Cropping Programme, Release of Revolving Fund and approval of CC charges and sanction	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture

Fertilizer

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
II. <u>Fertiliser Movement:</u>				
1	Fertiliser Plan, Movement, Supply and Consumption	Preparation & Monitoring of Fertiliser Plan, Movement, Supply, Consumption, MRPs & Guidelines on Fertilizer distribution.	JDA / Addl.DA / C&DA	Commissioner of Agriculture
2	Zonal Conference – Kharif & Rabi	Preparation of District wise Fertilizer requirement for each season to DoF, GoI.	Commissioner of Agriculture	GoI
3	Monthly meetings	To review the supply v/s plan with the manufacturers and District officials.	JDA / Addl DA	Commissioner of Agriculture
4	Weekly meetings	Attending video conference with DoF on every Tuesday on supply of Fertilizers to the state	JDA / Addl.DA / C&DA	GoI
5	DBT	Supply & monitoring of ePoS devices and Data analytics.	JDA / Addl.DA / C&DA	GoI

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
6	Fertilizer Buffer	Buffer Allotment, Maintenance and Budget release to APMarkfed towards cost of maintaining buffers.	JDA / Addl DA	Commissioner of Agriculture
7	Reports	Preparing Daily, Monthly, Seasonally and Yearly Reports	JDA / Addl DA	Commissioner of Agriculture

II. Fertilizer Claims:

1	Submission of Fertilizer subsidy claims to GOI.	The Fertilizer supplying companies (Urea, SSP, NPK fertilizers & City Compost) submit the subsidy claims for the supplies made by them in all Districts to Commissionerate of Agriculture for verification and onward submission to GoI. These claims will be verified online in the iFMS login and with the reports obtained from the Districts. After that, B1 (Quantity) and B2 (Quality) Certificates will be generated online, reports will be prepared for the signature of the C&DA, and will be uploaded in the iFMS login to GoI, for further processing to release balance subsidy to the companies.	JDA / Addl. DA / C&DA	GoI & Commissioner of Agriculture
2	Monthly meetings	To review the Reports submitted by the District officials and the claims submitted by the supplying companies.	JDA / Addl DA	Commissioner of Agriculture

III Fertilizer Control Order section:

1	Licenses	Processing of Manufacturing licences to Micro-nutrient formulations, organic fertilizers and to NPK granulated mixture manufacturing units, and also Marketing licenses for the above and time to time amendments	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture and Additional Director of Agriculture
2	Fertilizer Targets	Fixation and of district wise, product wise fertilizers targets and communication of 'J' form	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture

Sl. No	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
		no.s to districts.		
3	Action on Non-standard fertilizer Caes	Follow up Action on Non-standard fertilizers both legal and administrative action.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
4	Adverse news and public complaints	Attending to adverse news items and preparation of rejoinders on time.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture and Additional Director of Agriculture
5	Drafting of squads	Drafting of internal squads-100% verification of licensed fertilizer premises in Kharif and Rabi and consolidation of the reports and follow up action And Drafting of squads as and when complaints are received and attending to complaints and cases pertaining to fertilizers.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
6	Court Cases	Attending court cases, preparation counters, notes on appeals preferred by aggrieved fertilizer license holders (Manufacture and wholesalers) and its disposals.	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture
7	Communication with different sources	Correspondence with GOI and GoAP. Preparation of AGs replies Attending to LAQs, LCQs and assurances. Budget aspects of FCO labs and FCC. Issue of Instructions to district JDAs on quality control aspects of fertilizers. RTI Applications. Preparation of Zonal Conference reports of Kharif and Rabi. Preparation of notes for National Conference of Kharif and Rabi Deputing ADAs / AOs / Analysts to trainings at CFQC&TI, Faridabad and Chennai. Assisting DDA in Conducting review meetings with ADAs of FQCL labs	ADA/DDA/JDA/Addl. DA	Commissioner of Agriculture

Polambadi

Sl.no	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Monitoring Dr YSR Polambadi & Good Agricultural Practices (GAPs) and its implementation	Reports to be obtained from all the 26 districts JDAs	Reports compiled and same may be forwarded to higher Officers	Special Commissioner of Agriculture

Agri Lab

Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
Integrated Agri Labs	<p>1) JDA (Agri Labs): He/She will assist the Addl.D.A in matter relating to IALs & RCCs</p> <p>a) ADA (Integrated Agri Labs): He will assist the JDA(Agri Labs) in matter relating to IALs & RCCs.</p>		Government in respect of formation of Schemes the decision making for section work is vested with Commissioner & Director of Agriculture, (AP) Guntur.

RBK

The guidelines framed by the Department and the technical Committee on various subjects are kept in view while processing the proposals.

Plant Production (PP)

S.no	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
1	Monitoring of pests & Diseases on weekly basis in the State & Creation of awareness campaigns	Weekly reports to be obtained from all the 26 districts DAOs	Reports compiled and same may be forwarded to M&E Section for onward submission to GOI	GOI
2	Monthly consumption of Pesticides	Monthly reports to be obtained from all the 26 districts DAOs to monitor the usage of pesticides in the state.	JDA Inputs	Special Commissioner of Agriculture
3	Licenses for manufacturing of Insecticides/Pest Control operations	Any person desiring to manufacture or sell, stock or exhibit for sale or distribute any insecticide may make an application to the licensing officer for grant of a license. License to be issued within a period of thirty days from date of commencement.	JDA Inputs	Special Commissioner of Agriculture
4	Licenses for Pest Control operations	Any person desiring to undertake commercial pest control	JDA Inputs	Special Commissioner of

S .no	Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
		operations with the use of any insecticide may make an application to the licensing officer for grant of a license. License to be issued within a period of six months from date of commencement.		Agriculture
6	Marketing approvals	Any person desiring to market any insecticide in the State may make an application to the licensing officer for grant of market permission to market in A.P.	JDA Inputs	Addl DA
7	Rodent Control Programme	In the coastal districts of Andhra Pradesh, paddy crop cultivation is carried out throughout the year followed by summer pulses and thus the environment is congenial for rodent breeding. Rodents damage the Rice crop right from the nursery stage to harvesting of the crop, however maximum damage is caused during panicle initiation stage. The main objective of implementing Rodent Control Programme in Paddy fields is to reduce the yield losses due to rodents and also to produce quality food grain. During 2022-23, Rodent Control Programme is implementing in 11 Districts i.e East Godavari, Kakinada, Konaseema, West Godavari, Eluru, Krishna, NTR, Guntur, Bapatla, Palnadu and SPSR Nellore districts with an budget allocation of Rs 187 lakhs to cover an area of 14.018 lakh ha under RKVY.	Proposal submitted to GOI under RKVY	GOI

Media

Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
Media cell	Situated in the Commissioner and Director of Agriculture and other State level officers in implementing the functions of Agriculture Department. 3) ADA (Media): He/She will assist the Addl. Director of Agriculture in matter relating to media cell.		Spl. Commissioner of Agriculture

ST Cell

Activity	Description	Decision Making Process	Designation of Final Decision Making Authority
Soil Correlator	Situated in the Directorate and other State level officers in implementing the functions of Agriculture Department. 3) JDA (Soil Correlator) : He/She will assist the Addl.D.A in matter relating to Soil Health Card Scheme, Soil Health Management and INM schemes. a) DEPUTY DIRECTOR OF AGRICULTURE (SC) He will assist the Joint Director of Agriculture (SC) in the subject related matter a) ADA (Soil Correlator) : He will assist the JDA(Soil Correlator) in matter relating to Soil Health Card Scheme, Soil Health Management and INM schemes.		Government in respect of formulation of Schemes. The decision making for all other offices rests with Commissioner & Director of Agriculture, (AP) Guntur.

Vigilance-I

Activity	Description	Decision making process	Designation of final decision – making authority
cadres of Sr. Assts, Supdts, Admn. Ofcers, and Agricultural Ofcers, ADA, DDA, JDA.	Day to Day on Receipt of all current Receipts related to Suspensions, Reinstatements, Charge Memos and Enquiries will process fle in hierarchy method.	On receipt of current, then fle moves from concerned clerk in hierarchy method i.e., Jr. Asst/Sr.Asst - superintendent - Administrative ofcer, ADA (Admn)- JDA(Admn) - and fnally Commissioner of Agriculture	The fle may fnally approve or Decision will be taken by Commissioner of Agriculture

Vigilance-II

Activity	Description	Decision making process	Designation of final decision – making authority
cadres of Sr. Assts, Supdts, Admn. Ofcers, and Agricultural Ofcers, ADA, DDA, JDA, Addl. D.A.	Day to Day on Receipt of all current Receipts related to Suspensions, Reinstatements, Charge Memos and Enquiries will process file in hierarchy method.	On receipt of current, then file moves from concerned clerk in hierarchy method i.e., Jr. Asst/Sr.Asst - superintendent - Administrative ofcer, ADA (Admn)- JDA(Admn) - and finally Commissioner of Agriculture	The file may finally approve or Decision will be taken by Commissioner of Agriculture

CHAPTER -5

NORMS SET FOR THE DISCHARGE OF FUNCTIONS

[Section 4 (1) (b) (iv)]

A2 Section

1	The procedures in the Department of Agriculture are as per the Department of Agriculture Manual. Service Matters as per APS & SS Rules 1996 and APAS Rules (G.O.Ms.No.16) are followed by this department time to time and as per the G.O / Amendments are made to Service Rules this department follows accordingly.
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A3 Section

Functionaries, rules and regulations are followed by Agriculture Department manual and service matters are based on the AP state and subordinate service rules, 1996 and day to released AP Government orders &Memo pertaining to Establishment Medical and administrative rules.

FM

- Department has planned for establishment of **10750 RBK level CHC groups** in phased manner throughout the state, the finalized group details are sent to DCCBs to verify whether they are any defaulters in the group.
- The following decisions were taken for smooth implementation of CHC programme.
 - a) The list of implements entered by CHC groups in the DBT portal and indicated in the permit will be the final and groups are not allowed to change the implements of the CHC unit.
 - b) The groups are not allowed to change the implements approved in the permit, where as they allowed to change the supplier for purchase of the said implements.

- c) Groups are advised to remit 10% of total CHC unit outlay and complete loan documentation and obtain loan sanction of loan from the bank for the total outlay of the unit.

<i>Sl. No.</i>	<i>District Name</i>	<i>Total RBK CHC's Target (Nos.)</i>	<i>Total RBK CHC's Achieved as on date (Nos.)</i>	<i>Total Value of the Machinery (Rs. Crores)</i>	<i>Achievement Subsidy Fin. (Rs. Crores)</i>	<i>No of Tractors Supplied to CHC Groups</i>
1	Alluri Seetharamaraju	197	82	7.39	2.61	26
2	Anakapalli	450	269	24.23	8.82	157
3	Ananthapuram	451	219	19.72	7.02	178
4	Annamayya	400	236	21.25	7.53	153
5	Bapatla	410	259	23.33	8.05	165
6	Chittoor	496	246	22.15	8.03	190
7	East Godavari	367	194	17.47	6.33	100
8	Eluru	533	202	18.19	6.61	151
9	Guntur	249	192	17.29	6.32	131
10	Kakinada	414	306	27.56	9.53	118
11	Konaseema	448	383	34.49	12.32	86
12	Krishna	390	235	21.16	7.79	146
13	Kurnool	466	353	31.79	11.63	232
14	Nandyal	411	264	23.78	8.78	152
15	NTR	264	180	16.21	6.02	121
16	Palnadu	421	261	23.51	8.02	199
17	Parvathipuram Manyam	306	159	14.32	5.21	94
18	Prakasam	616	410	36.92	12.96	224
19	SPSR Nellore	561	327	29.45	10.75	233
20	Sri Satya Sai	416	182	16.39	6.01	118
21	Srikakulam	656	325	29.27	10.72	236
22	Tirupati	445	308	27.74	10.08	178
23	Visakhapatnam	57	32	2.89	1.05	23
24	Vizianagaram	510	326	29.36	8.12	211
25	West Godavari	384	192	17.29	6.23	60
26	YSR	432	383	34.49	9.63	274
STATE TOTAL		10750	6525	587.64	206.17	3956

<i>Sl. No.</i>	<i>District Name</i>	<i>Total Cluster CHC's Target (Nos.)</i>	<i>Total Cluster CHC's Achieved as on date (Nos.)</i>	<i>Total Value of the Machinery (Rs. Crores)</i>	<i>Achievement Subsidy Fin. (Rs. Crores)</i>
1	Alluri Seetharamaraju	1	1	0.27	0.09
2	Anakapalli	0	0	0	0
3	Ananthapuram	0	0	0	0
4	Annamayya	7	3	0.81	0.27
5	Bapatla	110	3	0.81	0.27

<i>Sl. No.</i>	<i>District Name</i>	<i>Total Cluster CHC's Target (Nos.)</i>	<i>Total Cluster CHC's Achieved as on date (Nos.)</i>	<i>Total Value of the Machinery (Rs. Crores)</i>	<i>Achievement Subsidy Fin. (Rs. Crores)</i>
6	Chittoor	0	0	0	0
7	East Godavari	139	42	11.07	3.7
8	Eluru	115	25	6.58	2.2
9	Guntur	82	9	2.4	0.8
10	Kakinada	121	52	13.7	4.58
11	Konaseema	103	39	10.29	3.44
12	Krishna	164	36	9.48	3.17
13	Kurnool	20	11	2.91	0.97
14	Nandyal	30	13	3.44	1.15
15	NTR	65	26	6.85	2.29
16	Palnadu	98	8	2.13	0.71
17	Parvathipuram Manyam	21	1	0.27	0.09
18	Prakasam	0	0	0	0
19	SPSR Nellore	160	31	8.17	2.73
20	Sri Satya Sai	0	0	0	0
21	Srikakulam	149	35	9.27	3.1
22	Tirupati	70	13	3.44	1.15
23	Visakhapatnam	0	0	0	0
24	Vizianagaram	20	0	0	0
25	West Godavari	97	27	7.12	2.38
26	YSR Kadapa	43	16	4.22	1.41
STATE TOTAL		1615	391	103.23	34.5

The Balance RBK level CHCs grounding is planned in the FY 2022-23..

APIIATP- Andhra Pradesh Integrated Irrigation and Agriculture Transformation Project:

- Action plan with various crop production and intensification activities is finalized for Rs.30 Cr. for the year 2022-23.
- Activities should be implemented within the project ayacut area.
- Districts should not deviate the approved action plan and guidelines finalized.
- For convergence activities like cluster demonstrations, FFS and Farm implements, guidelines of NFSM, Polambadi & FM should be followed.

APILIP- Andhra Pradesh Irrigation and Livelihood improvement programme:

- Action plan for formation and promotion of FPOs and Establishment of AMTCs is finalized for Rs.28 Cr. for the year 2022-23.
- Activities should be implemented within the project ayacut area.
- Districts should not deviate the approved action plan and guidelines finalized.
- For convergence activities like cluster demonstrations, FFS and Farm implements, guidelines of NFSM, Polambadi & FM should be followed.
- For Establishment of AMTCs, preparation of DPR and Construction by APPHC approval of JICA should be taken.

RAD, PMKSY, NRAA and SWCP schemes were not implemented in 2021-22.

Details of Budget releases during 2021-2022 are as follows.

S. No	Name of the Scheme	Total Amount released in Crores	No of Districts Benefited
1.	SMAM	233.34	All districts in AP,.
2.	FPOs	0.00	Nodal Department implemented by IAs.
3	RAD	4.16	Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, Prakasam, Nellore, Chittoor, Ananthapur, Kadapa, Kurnool
4	PMKSY	0.00	All districts in AP
5	APIIATP	3.67	All districts in AP except Guntur
6	APILIP -II	1.06	All districts in AP,
	NRAA	166.66	Prakasam, Sri Satya Sai, Annamayya & Kurnool

NC Cell

Existing scale of relief:

- The assistance will be provided to the crop damages more than 33% and above with effect from 1st April 2015 as per **Go Ms no 15, dt:- 04-12-2015.**
- The state government will provide the scale of relief /input subsidy more than that of NDRF norms to the affected crops.

S.No	Crop	A.P. State Govt.(SDRF)norms	GOI (NDRF)norms
1	Paddy, Groundnut, Cotton and Sugarcane	15000	Rs.6800/- for Rainfed crops and Rs.13500/- for irrigated crops
2	Maize	12500	
3	Pulses, Sunflower, Soybean, Wheat	10000	
4	Tobacco	10000	
5	Jowar, Bajra, Ragi, Castor, Sesamum	6800	
6	Mesta, Jute, Safflower, Korra, Sama, variga and Musturd	5000	
7	Sand casting	12200	12200
8	Soil erosion	37500	37500

Seed (SRC)

S. No.	Type of License	Issuing Authority	Fees	Period of License	License will be issued within
1	Centralized Seed Licences	Additional Director of Agriculture	Fresh CSL Rs.1000/- Renewal Rs.500/- Renewal with grace period of 1 month Rs.1000/- Amendment Rs.50/-	Five years	21 days

Fertilizer

S. No.	Type of License	Issuing Authority	Fees	Period of License	License will be issued within
1	Grant of fresh/new or renewal fertilizers manufacturing license	Commissioner & Director of Agriculture	Rs.5000/-	Three years	45 days
2	Grant of fresh (or) renewal of fertilizer wholesale licenses	Additional Director of Agriculture	Rs. 4500/-per premises	Three years	30 days

Agri Lab

CITIZEN'S CHARTER

1. **Soil Testing** –Testing of Agri Input samples (Seeds, Fertilizers & Pesticides) programme is organized in a systematic manner to evaluate the Quality parameters of samples and to ensure the availability of Quality certified inputs in the market.

Objectives of the scheme:

- ✓ To ensure supply of Quality Agricultural Inputs to Farmers
- ✓ To ensure only Pretested Agricultural Inputs are sold in market.
- ✓ The Integrated Labs will ensure the availability of quality inputs and thus helps in productivity enhancement.
- ✓

RBK

The guidelines framed by the Department and the technical Committee on various subjects are kept in view while processing the proposals.

Plant Production (PP)

S. No.	Type of License	Issuing Authority	Fees	Period of License	License will be issued within
1	Grant of fresh/new or renewal pesticide manufacturing license	Commissioner & Director of Agriculture	Rs.2000/- per each product. Max. Rs20,000/-	Permanent	30 days
2	Grant of fresh (or) renewal of pest control operation license	Commissioner & Director of Agriculture	Rs. 1000/-	Five years	30 days

Media

CITIZEN'S CHARTER

1. Media cell – Media section deals with wide publicity on Departmental schemes through print and electronic media through I and PR Department and publicity by Social media.

Objectives of the scheme:

- ❖ To give wide publicity through Print, electronic media through I and PR Department.
- ❖ To give publicity of departmental activities through Departmental Social media.
- ❖ To conduct press meets and press releases.
- ❖ Presentation of Tableaux for August 15th and January 26th every year.

ST Cell

CITIZEN'S CHARTER

1. Soil Testing – Soil Sampling and Soil testing programme is organized in a systematic manner to evaluate the fertility status and to identify the problems (Alkalinity/Salinity) and deficiency of nutrients if any to improve fertility and to apply fertilizer based on soil test data.

Objectives of the scheme:

- ❖ To evaluate the fertility status
- ❖ To identify and reclaim the problematic soils
- ❖ To promote soil test based fertilizer usage.
- ❖ To adopt balanced and integrated use of fertilizers and thereby reducing cost of cultivation.
- ❖ To improve soil health.

Vigilance – I

Functionaries, rules and regulations are followed by APCS (Conduct) Rules 1964 and APCS (CC&A) Rules 1991, of Vigilance matters and day to day released AP Government orders & Memos pertaining to Disciplinary issues.

Vigilance – II

Functionaries, rules and regulations are followed by APCS (Conduct) Rules 1964 and APCS (CC&A) Rules 1991, of Vigilance matters and day to day released AP Government orders & Memos pertaining to Disciplinary issues.

CHAPTER -6

RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS

[Section 4 (1) (b) (v)]

A2 Section

The main object of the A2 section is to move all the Agril.Officers services files and ASOs & DSOs services files as well as to maintain secrecy during the process of files and issue favorable sanctioned orders to the application as per present rules and regulations applicable.

A3 Section

The main object of the A3 Section is to move all the ministerial services files as well as to maintain secrecy during the process of files and issue favorable sanctioned orders to the application as per preset rules and regulations applicable.

FM

SI No	Description
Rules & Regulations	
Manuals	Guidelines of SMAM, FPOs, RAD, PMKSY- OI, APIIATP & AILIP II.2022-23.
Records	
Publications	

NC Cell

SI No	Description
Rules & Regulations	
Manuals	Revised drought manual 2016 & amendments
Records	
Publications	

Digital Cell

SI No	Description
Rules & Regulations	As per Instructions & Guidelines issued by Government of Andhra Pradesh to implement the Information Technology . As per Instructions & Guidelines issued by Government of India to implement the NeGP-A Scheme in A.P.

Farmer Welfare

SI No	Description
Rules & Regulations	Government Orders & Guidelines
Manuals	NA
Records	NA
Publications	NA

NFSM

S.No	Description
Rules & Regulations	As per Instructions & Guidelines issued by Government of Andhra Pradesh to implement the NFSM (Oil Seeds) & NFSM

Planning

S. No.	Category	Description
1	Rules & Regulations	Cadre strength of all employees in Dept. of Agriculture
2	Manuals	NA
3	Records	Departmental manual, Functionary manual
4	Publications	N A

Seed

SI No	Description
Rules & Regulations	Seeds (Control) Order, 1983, Seed Act 1966, Seed Rules 1968, AP Cotton Seed Act, 2007.
Manuals	Agricultural Department Manual.
Records	NA
Publications	NA

Fertilizer

SI No	Description
Rules & Regulations	Fertilizer Control Order, 1985, Essential Commodity Act, 1955, Fertilizer Movement Control Order, 1973
Manuals	NA
Records	NA
Publications	Standing Orders issued by Ministry of Agriculture & FW, New Delhi

Polambadi

SI No	Description
Rules & Regulations	As per Instructions & Guidelines issued by Government of Andhra Pradesh to implement the Dr. YSR Polambadi & Good Agricultural Practices & Certification (GAPs)

Agri Lab

SI No	Description
Rules & Regulations	: Agri Input samples(Seeds, Fertilizers & Pesticides) are being tested as per the Seeds Act, 1966 , Seeds (Control) Order, 1983, Seed Rules, 1968, Fertilizer (Control) Order,1983 & Insecticide Act, 1968 & Rules, 1971.

RBK

Instructions on establishment, functionality& supply of infrastructure to RBKs issued by the Department of Agriculture, Andhra Pradesh are held by this section for discharging the functions.

Plant Production

S. No	Description
Rules & Regulations	As per Insecticides Act, 1968,Insecticides Rules, 1971 and Insecticides (Price, stock display and submission of reports) order,1986.
Manuals	Insecticides Act, 1968,Insecticides Rules, 1971 and Insecticides (Price, stock display and submission of reports) order,1986.
Records	NA
Publications	Gazettes issued by Ministry of Agriculture & FW, New Delhi and A &C Dept, Government of AP.

Media

S. No	Description
Rules & Regulations:	Advertisements, press releases and Presentation of Tableau through I & PR Department

STCell

SI No	Description
Rules & Regulations	: Soil Health Card and Soil Health Management programme implementation as per AP and GOI Issued Guidlince

Vigilance –I

The main object of the Vig. II Section is to move all the disciplinary issue fles as well as to maintain secrecy during the process of fles and issue favorable sanctioned orders to the applicants as per present rules and regulations applicable.

Vigilance –II

The main object of the Vig. II Section is to move all the disciplinary issue fles as well as to maintain secrecy during the process of fles and issue favorable sanctioned orders to the applicants as per present rules and regulations applicable.

CHAPTER -7

INFORMATION ABOUT THE OFFICIAL DOCUMENTS HELD BY THE PUBLIC
AUTHORITY OR UNDER ITS CONTROL.

[Section 4 (1) (b) (v i)]

Sl.No.	Category of Document	Title of the Document	Designation and address of the Custodian (held by / under the control of Whom)
-Not Applicable-			

ANNEXURE.1

1. Various tapals are receiving to the Section from All JDAs and PD, ATMAs in the state, Directors, SAMETI, ATMA and O/o Commissioner of Agriculture it will sort out and correspondence will be done to Government and with the District Joint Directors of Agriculture and O/o Commissioner of Agriculture.
 2. Any other correspondence as and when necessary.
1. New case register

A2 Section

Sl. No.	Category of Document	Title of the document	Designation and address of the custodian (held by / under the control of whom)
	NA	NA	NA

Annexure –I

- 1) Various tappals are receiving from JDA(Admn) Peshi / DDA (Admn) Peshi and it will short out and correspondence will be done to Government and Memos regarding day to day administration matters.
- 2) Any other correspondence as and when necessary.

Annexure- 2.

- 1) Roster Registers
- 2) Probation Registers.
- 3) Tappals Register.

As per the request of the applicant correspondence through ordinary post/speed post/email/register post.

Annexure 3. List of Registers maintained in Agriculture Department:

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO)

A3 Section

Sl.No.	Category of Document	Title of the Document	Designation and address of the Custodian (held by / under the control of Whom)
-Not Applicable-			

ANNEXURE.1

3. Various tappals are receiving from A4&A8 sections and it will sort out and correspondence will be done to Government and Memos regarding day today administration matters
4. Any other correspondence as and when necessary.

ANNEXURE.2

2. Promotions issued Register –Junior to Senior Assistant
3. Promotions issued Register-Senior to Superintendent
4. Medical Reimbursement sanctioned claims register

NC Cell

Sl. No.	Category of Document	Title of the document	Designation and address of the custodian (held by /under the control of whom)
Annexure 2. Various types of Correspondences in the Agriculture Department.			
Annexure 3. List of Registers maintained in Agriculture Department .			
Not applicable			

Digital Cell

Sl. No.	Category of Document	Title of the document	Designation and address of the custodian (held by / under the control of whom)
	NA	NA	NA

Annexure 2. Various types of Correspondences in the Agriculture department.

As per the request of the applicant correspondence through ordinary post/speed post/email/register post.

Annexure 3. List of Registers maintained in Agriculture Department:

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO)

Farmer Welfare Section

Sl. No.	Category of Document	Title of the document	Designation and address of the custodian (held by / underthe control of whom)
	NA	NA	NA

Annexure 2. Various types of Correspondences, GOs by the state Government and SOs by the Government of India.

As per the request of the applicant correspondence through ordinary post/speed post/email/register post.

Annexure 3. List of Registers maintained in Agriculture Department:

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO).

NFSM

Sl. No.	Category of Document	Title of the document	Designation and address of the custodian (held by / under the control of whom)
	NA	NA	NA

Annexure 2. Various types of Correspondences in the Agriculture department.

As per the request of the applicant correspondence through ordinary post/speed post/email/register post.

Annexure 3. List of Registers maintained in Agriculture Department:

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO)

Fertilizer

Annexure 2. Various types of Correspondences, GOs by the state Government and SOs by the Government of India.

As per the request of the applicant correspondence through ordinary post/speed post/email/register post.

Annexure 3. List of Registers maintained in Agriculture Department:

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO)

Polambadi

Annexure 2: Various types of Correspondences in the Agriculture department

As per the request of the applicant correspondence through ordinary post/speed post/email/register post

Annexure 3: List of Registers maintained in Agriculture Department:

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO)

RBK

Members of the public are not involved in the formulation of its policy or implementation thereof.

Plant Production

Sl. No.	Category of Document	Title of the document	Designation and address of the custodian (held by / under the control of whom)
	NA	NA	NA

Annexure 2. Various types of Correspondences in the Agriculture Department.

correspondence through ordinary post/speed post/email/register post

Annexure 3. List of Registers maintained in Agriculture Department: (Notes to be enclosed)

Register of Applications received and disposed of under RTI Act by the Public Information Officer (Maintained by PIO).

Vigilance –I

ANNEXURE.1

1. Various tapals are receiving to the Section from Zone-II, IV of DAOs offices and it will sort out and correspondence will be done to Government and with the District Agricultural officers Zone-II and IV.
2. Memo regarding day to day disciplinary issues.
3. Any other correspondence as and when necessary.

ANNEXURE.2

1. Alphabetical Register
2. Suspension Register

Vigilance –II

ANNEXURE.1

1. Various tapals are receiving to the Section from Zone-I, III JDAs, and O/o Commissionerate of Agriculture it will sort out and correspondence will be done to Government and with the District Joint Directors of Agriculture of Zone-I and III and O/o Commissionerate of Agriculture.
2. Memos regarding day to day disciplinary issues.
3. Any other correspondence as and when necessary.

ANNEXURE.2

1. Alphabetical Register
2. Suspension Register

CHAPTER -8

ARRANGEMENT FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY OR IMPLEMENTATION THERE OF [Section 4 (1) (b) (vii)]

- NIL -

A2 Section

There are no arrangements have been made in this office for consultation, or representation arrangements, on the advice of the public on the integration of policy or implementation.

A3 Section

There are no arrangements in this Office for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof.

RBK

State level committee is constituted for taking policy decisions, formulating road maps and reviewing the progress of implementation of RBKs in the State and Technical Committee is constituted for the purpose of giving advice procuring & supply of infrastructure to RBK. Meetings of the committees are not open to the public. Minutes of such meetings are not accessible for public.

CHAPTER -9
BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSTITUTED AS PART
OF PUBLIC AUTHORITY
[Section 4 (1) (b) (viii)]

Farmer Welfare Section

Name of Board Council, Committee etc	Composition	Powers & Functions	Whether its meeting Open to public, Minutes of its meeting Accessible for Public
Monitoring & Grievance Redressal Committee for PM KISAN	1. Chairman: Special Chief Secretary/Principal Secretary/Secretary, Agriculture & Cooperation Department. 2. Convener: Commissioner & Director of Agriculture /Spl. Commissioner of Agriculture 3. Members: Secretary/E.O. Secretary, Horticulture Department, Special Chief Secretary / Principal Secretary/Secretary, Revenue Department, CCLA /Representative, Principal Secretary/Secretary, Finance, Commissioner of Horticulture, Representative from RTG, Representative from State Level Bankers Member Committee, Banking Sector	1. Special Chief Secretary/Pr.I. Secretary/Secretary, Agriculture & Cooperation is the overall incharge of all the activities related to PM KISAN. 2. Agriculture and Horticulture Departments are the main stake holders and directly associated in implementation of the scheme. 3. Revenue Department (CCLA) are involved in updation of land based details/data. 4. Finance and Banking Sector/State Level Bankers Committee for issues related to receipts and disbursements under PM KISAN. 5. RTG will take care of database issues and online transactions	No

SRC

Name of Board Council, Committee etc	Composition	Powers & Functions	Whether its meeting Open to public, Minutes of its meeting Accessible for Public
State Seed Sub Committee	Chairman-1 Convener-1 Co-Convener-1 Members-9	Advise the state Govt. in all matters relating to the Seed regulations, Recommend for release of Notified Varieties, Discuss on performance of released varieties. Discuss on seed policy of the state.	yes

CHAPTER – 10
DIRECTORY OF OFFICERS AND EMPLOYEES
[Section 4 (1) (b) (ix)]

A1 Section

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	A1 section Office of the C & DA, A.P., Guntur	Smt. N.Padmavathi JDA(Admn)	8331056008	A1sectionandhra @gmail.com
2		Sri. P. Srinivas Superintendent	8331056115	
3		Sri. G. Aswartha Narayana, Senior Assistant.	9966922865	
		Kum. V. Mani Kumari Senior Assistant.	8977446251	

A2 Section

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	A2 section Office of the C & DA, A.P., Guntur	Smt. N.Padmavathi JDA(Admn)	8331056008	a2section999@g mail.com
2		Shaik.Shababuddin Senior Assistant.	9490243388	
3		Sri M.Suneel Yedav Senior Assistant.	9573177788	

A3 Section

S. No.	Name & Designation and Address	Telephone & Fax Office Tel:	Email
1	Dr.G. Ravindrababu , DDA(Admn.) O/o.C&DA, AP, Guntur	8331056013	a3sectionandhra@gmail.co m
2	Smt D.Chandrakala, ADA(Admn.) O/o.C&DA, AP, Guntur	8331056055	
3	Sri. A. Srinivasa Rao, AO -II, O/o.C&DA, AP, Guntur	8331056071	
4	Kum T.Umamaheswari Superintendent, O/o.C&DA, AP, Guntur		
5	Sri R. Anjaiah , Senior Assistant, O/o. C&DA, AP, Guntur		
6	Sri B.Sattiraju, Senior Assistant O/o. C&DA, AP, Guntur		
7	Sri M.Mukesh ,OS O/o. C&DA, AP, Guntur		

FM

Name of the office/Administrative unit	Name, Designation & Address of Officer /Employee	Mobile No.	Email
Farm Mechanization	Joint Director of Agriculture	8331056128	1. andhrafm@gmail.com 2. comagrifpos@gmail.com 3. Apnrm2022@gmail.com 4. apagricap@gmail.com
	Deputy Director of Agriculture	8331056023/ 8978381854	
	Assistant Director of Agriculture (FM)	8331056053	
	Assistant Director of Agriculture (EAPs)	8331056136	
	Agricultural Officer (FM)	8331056059	
	Agricultural Officer (EAPs)	9740077197	
	Agricultural Officer (FPOs, RAD, PMKSY)	8331056104	
	Superintendent	8331056119	
	Senior Assistant (FM)		
	Senior Assistant (NRM)		
	Senior Assistant (RAD, PMKSY)		
	Senior Assistant (Engg)		
	DEO (FM)		

NC Cell

Name of the office/Administrative unit	Name, Designation & Address of officer/Employee	Mobile No.	Email
Natural Calamities, O/o. Commissioner of Agriculture, A.P., Guntur.	Addl. Director of Agriculture	8331056007	nccellap2022@gmail.com
	Deputy Director of Agriculture	8331056640	
	Assistant Director (Stat)	8331056041	
	Agricultural Officer	9346658841	
	Superintendent	9441273527	
	Senior Assistant -I	8125752547	
	Senior Assistant -II	9440665795	

Free Crop Insurance

Sl. No.	Name of the Office/ Administrative Unit	Name, Designation & Address of Officer/ Employee	Telephone & Address of Officer/Employee	Email ID
1.	Crop Insurance Section, O/o.C&DA, AP, Guntur	Smt.D.Prameela, Addl.DA (Crop Ins).,	8331056007	Cropinsurance.ap@gmail.com
2.		Sri.D.Venu Gopal, DD(CI)	8331056037	
3.		Sri.P.Atchuthavalli, AD(CI)	8331056040	
4.		Sri.Md Mazahar Moinuddin AD(CI)	8331056039	
5.		Sri.G.Vijay Kumar, Dy.SO (CI)	8500068826	
6.		Sri.Sk.Abdul Shameer, Dy.SO (CI)	7013289291	
7.		Smt.P.Nagamani. A.S.O-I (CI)	9441258018	
8.		Smt.N.Prakash Kumari, A.S.O-II (CI)	9154023313	

Digital Cell

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel:	Email
1	Digital Agricultural Section, Department of Agriculture	Sri. G. Balasubramanyam , (SE)(Agri) JDA	8331056020	digicellap@ gmail.com
2		Sri P. Jayakrishna , ADA	9849439369	
3		G. Mohan Kumar, (Agriculture Officer)	8331056081	
4		K. Aravinda Kumar (Agriculture Officer)	8978927028	
5		D. Arun Kumar (Agriculture Officer)	9515881194	
6		A. Naresh (Agriculture Officer)	8331056155	

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel:	Email
1	NeGP-A State Project Monitoring Unit (SPMU)	Sadananda Reddy .Y (Sr consultant)	9912311299	sadananda.negpa@gmail. com
2		Khalemulla .SK (Consultant)	8886755534	kaleem6019@gmail.com
3		Karun Kumar .G (Consultant)	9703590111	karung.acs@gmail.com
4		Anil Rahul. M (Computer operator)	9959601837	anilprabhakar993@gmail .com

DPMU :

S.no	Name of the employee	Place of working	Contact	Email id
1	Ramakrishna .T	Vizianagaram DAO office	7382690824	tramakrishna369@gmail.com
2	Sanyasinaidu .Y	Anakapalli DAO office	8099203030	nbabu939@gmail.com
3	Siva Sai Abhisekh Naidu .M	East godavari DAO office	9177337779	Mopuri.naidu@gmail.com
4	Yeswanth .Y	West godavari DAO office	9032926547	yeswanthyeduressi@gmail.com
5	B. Krupakar	Tadepalligudem	8328248467	kp.frnd.sk@gmail.com
6	Sobha Rani .B	Tanuku	8919266368	sobhasai96@gmail.com
7	John Braynard .P	Maruteru	8500014373	braynard777@gmail.com
8	Siva Mounika .C	Bhimavaram	7702813459	chanumurisivamounika@gmail.co m
9	Usha .G	Akiveedu	9963747887	ushakiranpuvvala@gmail.com
10	Sindhoor .K	Palakole	9948794688	sindhoor.cse40@gmail.com

11	Nagamalleswara Rao .N	Eluru DAO office	9966642742	malli.nagavarapu@gmail.com
12	Lakshmi Manga Tayaru .T	Eluru Rural	8985817038	lashmitholeti@gmail.com
13	Santhi .M	Nuzvid	9505880910	santhi.425@gmail.com
14	Chandra Mouli .K	Kaikalur	9951734482	kalidindi.chnadu65@gmail.com
15	Raghavendra Rao .B	Eluru Rural	9642087176	raghava.balina@gmail.com
16	Manikanta .P	Bhimadole	9553358777	pamarthimanikanta@gmail.com
17	Lalitha .Ch	Krishna DAO office	7093478335	lalitha.chillanki22@gmail.com
18	Vijaya Lakshmi .M	Machilipatnam	9959397235	kagitha.vijayalakshmi2@gmail.com
19	Uma Devi .A	Bantumilli	9493737597	umadevialladi1428@gmail.com
20	Pavani .M	Avanigadda	8341668523	pavi.mediseti@gmail.com
21	Bala Suresh Babu .K	Movva	9849279575	suresh07218@gmail.com
22	Phanindra Meghana .T	Gudiwada	7981297024	meghanathavva1026@gmail.com
23	Prabhu Das .T	Gannavaram	9666685803	prabhudasu6666@gmail.com
24	Bhanu Sriharsha .P	NTR DAO office	9966869869	pbsh14@gmail.com
25	Ramya .K	Vijayawada	6301277872	ramya.kakani123@gmail.com
26	Santha Kumari .T	Mylavaram	6281732387	santhakumari6699@gmail.com
27	Basheer .Sk	Nandigama	9000418944	basheer.alu@gmail.com
28	Venkata Raju .L	Jaggaihpeta	8886144751	lingalavenkat4545@gmail.com
29	Mallikarjuna Rao .A	Vissannapeta	9550199087	mallirao22@gmail.com
30	Durga Rani .A	Tiruvuru	9010657263	durgaaenala123@gmail.com
31	Prasada Reddy .D	Guntur DAO office	7207877618	prasad.bluesky@gmail.com
32	Rabbani .Sk	Darsi	7093244303	gymrabbani786@gmail.com
33	Masthan Vali .Sk	Kanigiri	8143115663	skmsn786@gmail.com
34	Sailaja .V	Singaraya Konda	9948447172	sailu.sailaja110@gmail.com
35	Poorna Chandra Raju .O	Palem	7032522151	onterup@gmail.com
36	Anil Sagar .K	Bapatal DAO office	7794943538	anilk.sagar@gmail.com
37	Gouse Sadik .Sk	Martur	9059421518	gousesadik09@gmail.com
38	Rama Lakshmi .U	Addanki	6281745748	ramalakshmiuppe778@gmail.com
39	Vijaya Kumar .N	Kurnool DAO office	9441440401	kumararunn16@gmail.com
40	Varalakshmi .G	Kurnool DAO office	9121455077	alavaralakshmi1993@gmail.com
41	Vijayakumar Goud .G	Kurnool Rural	9542221606	meet.goud007@gmail.com
42	P. Chakrapani	Yemmiganur	8179572376	chakriadoni301@gmail.com
43	M. Prudhvi Raj	Allagadda	9052300388	prudhviraj.motukatla@gmail.com
44	Naresh Babu .D	Nandikotkur	9491433886	nareshd68@gmail.com
45	P. Jayachandra	Athmakur	8179572376	chakriadoni301@gmail.com
46	M. Ranga Swamy	Koilkuntla	9666962895	m_ranga@ymail.com
47	Sowmya .M	YSR kadapa DAO office	7893472405	mudesowmya565@gmail.com
48	Sailaja .B	Valmikipuram	6305939519	sailaja30889@gamil.com
49	Jahnavi .A.S	Chittoor DAO office	91824 72105	asjahnavi1988@gmail.com
50	Kishore .K	Chittoor DAO office	9885629531	kishorekoneti1989@gmail.com
51	Malleswari .V	Palamaner	7093690308	malleswari.raju95@gmail.com
52	Subramanyam .N	Nagari	6300577563	tejasubramanyam231117@gmail.com

53	Pradeep .K	Srikalahasthi	9160255991	pradeepappu3710@gmail.com
54	Sowmya Kumari .B	Punganur	8801177269	sowmya.honey1991@gmail.com
55	Hemana Kumar .G	Satyavedu	7207660719	hemanakumar@gmail.com
56	Manasa .E	Puttur	8886792799	manasa.anjaiah@gmail.com
57	Sridevi .G	Anantapur DAO office	9704847805	sridevi043@gmail.com
58	Shashavali .S	Anantapuramu Rural	9347066101	shasha.agri786@gmail.com
59	Pravallika .K	Gooty	7889777477	katlapravallika@gmail.com
60	Venkatesh .G	Uravakonda	9502413032	venkateshchinna11@gmail.com
61	Hanumantha Rayudu .M	Kalyanadurg	8553859454	hanurayudu54@gmail.com
62	Swathi .S	Kadiri	9533233466	swathikirankamasala@gmail.com
63	Rama krishna Naik .S	Penugonda	9494678552	srkrishna.dwh@gmail.com
64	Imran .Sheik	Dharmavaram	9032898024	sheikimranr@gmail.com
65	Ramakrishna .T	Vizianagaram DAO office	7382690824	tramakrishna369@gmail.com

Farmer Welfare

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	Farmers Welfare Section Office of the C &DA,A.P., Guntur	Smt. M.Padmavathi DDA(FW)	8331056065	ddaextensionap@gmail.com
2		Sri. D.Lakshmana Babu , ADA(FW)	8331056045	
3		Smt. V.Ramakoteswari, ADA(FW)	8331056046	
4		Smt.E.Sujatha, AO(FW)	8331056092	
5		Smt. G.Saritha AO(FW).	8331056084	
6		Smt.Takur Santhoshi, AO(FW)	8331056114	

NFSM

Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
Crop Schemes section Office of the C &DA, A.P., Guntur	Sri. V. Sridhar, JDA (RBKs)	8331056010	nfsmcellap@gmail.com & apnfsmoilseedsda@gmail.com
	Sri NC.H. Balu Naik DDA (NFSM)	8331056014	
	Smt K. Sree Devi, ADA (NFSM)	8331056048	
	Sri IK. Srinivas, ADA (NFSM-OS)	8331056064	
	Sri K. Lakshmi Reddy (AO) (NFSM)	8331056083	
	Sri Y. Visweswarappa(AO) (NFSM-OS)	8331056085	

Planning

S. No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	Planning section Office of the C &DA, A.P., Guntur	Smt. R.V.V.Swarna Vijaya, DDA	8331056023	applanning02@gmail.com agriplanning01@gmail.com
2		Smt. G. Surekha, ADA (Plg.II)	8331056036	
3		Sri. M. Prem Sekhar, ADA (Plg.I)	8331056090	
4		Sri P.Srihari, AD (Stat)	8331056038	
5		Sri. S. Ravi Shankar, AO (Plg.I)	8331056094	
6		Sri.B. Subba Reddy, AO (Plg.II)	8331056099	
		Smt. V.C.Suwarna, AO (Plg.III)	8331056074	
8		Sri. C. Chakrapani Reddy, Superintendent	9848091297	
9		Sri M.S.Lokesh, ASO	9014411107	

Seed

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	Seeds section Office of the C &DA, A.P., Guntur	Sri.G. Vinai Chand, Addl DA		seedssubsidyandhra@gmail.com
2		Sri.V.D.V.Krupadas, JDA (Inputs)	8331056009	
3		Sri. G.Suneetha, DDA (Seeds)	8331056255	
4		Smt. M. Suneetha ADA(Seeds)	8331056044	
8		Smt. I. Nishi, AO (Seed Distraction)	8331056098	
12		Sri T. Satyanarayana (Seeds Superintendent)		
14		Sri A. Naveen kumar	9866067194	

SRC

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax:	Email
1	Seeds section Office of the C &DA, A.P., Guntur	Sri G. Vinai Chand, Addl DA	8331056004	srcandhra2022@gmail.com
2		Sri V.D.V.Krupadas, JDA(Inputs)	8331056009	
3		Smt G .Suneetha , DDA(Seeds)	8331056255	
4		Sri K.I. Sudarshan Raju, ADA SRC	8331056032	
5		Smt. Azizzunisa Begaum, AO (Seed Regulation)	8331056107	
6		Sri T. Satyanarayana (Seeds Superintendent)	8331056125	
7		Sri Y.V.S.S. Giri Rao (Senior Assistant)	No Dept Sim	

SVP

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	Seeds section Office of the C &DA, A.P., Guntur	Sri V. Vinaychand, Addl DA	8331056004	svpcellap@gmail.com seedfarmsap@gmail.com m
2		Sri.V.D.V.Krupadas, JDA(Inputs)	8331056009	
3		Sri. G .Sunitha DDA(Seeds)	8331056255	
6		Smt. M. Rama Jyothi, ADA (SVP&SF)	8331056035	
7		Smt. B. Sabitha, AO (SVP/SF)	8331056103	
8		Smt. S. Nagaraja Kumari (Dy. Statistical Officer)	9959466145	
9		Sri T. Satyanarayana (Seeds Superintendent)	9989903838	

Fertilizer

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	Fertilizer section Office of the C &DA, A.P., Guntur	Sri.V.D.V.Krupadas, JDA(Inputs)	8331056009	apfert.agriculture@gmail.com
2		Sri. G .Venkateswara Rao, DDA(Fert.)	8331056021	
3		Sri K.J.D.Rajan, ADA(Fert)	8331056051	
4		Smt.K.V.V.Nagalakshmi, AO (Fert)	8331056082	
5		Sri.S.Madhu Mohan AO (Fert.Movement & Claims)	8331056117	
6		Sri B.V.Suresh Reddy, AO(FCO)	8331056086	
8		Smt.K.Vara Laxmi (Fert. Superintendent)		
9		Sri P.Kesava Rao (Sr. Asst)		

Polambadi

Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
Crop Schemes section O/o C & DA, AP, Guntur	Sri. V. Sridhar, JDA (RBKs)	8331056010	pbcap2020@gmail.com
	Sri N. Ch. Balu Naik DDA (Polambadi)	8331056014	
	Sri M Venkateswarlu, ADA (Polambadi)	8331056997	
	Smt A. Kiranmai (AO) (Polambadi)	8331056093	

Agri Lab

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Mobile number	Email
1	Integrated Agri Labs	Smt.VVVijaya Lakshmi	8331056002	apintegratedlabs@gmail.com
2		Smt. P.Padmaja, JDA	8331056011	
3		Sri.P.Jaya Krishna, ADA	8331056030	
4		Smt.Y.Usha Rani, Agricultural officer	8331056077	
5		Smt.N.Praveena, Agricultural Officer	8331056109	

RBK

Sri.V.Sridhar	Joint Director of Agriculture	8331056010
Smt.V.Bhagya Nakshatram	Assistant Director of Agriculture	8331056049
Sri.J.Siva Rama Krishna	Agriculture Officer	8331056105
Sri.M.Hidayathulla Baig	Superintendent	8331056118

Plant Production

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax Office Tel: Residence Tel : Fax :	Email
1	Plant Protection section Office of the C &DA, A.P.,Guntur	Sri. VDV.Krupadas, JDA (Agri Inputs)	8331056009	plantprotectionap@gmail.com
2		Sri A.Madduleti ADA (PP)	8331056047	
3		Smt.N.Sarala (Agricultural Officer)	8331056096	
4		Sri S.B.V. Ram Prasad (Sr. Asst)	7396898338	
5		Smt. A. Sree Devi (Sr.Assistant)	7981521806	

Media

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Mobile number	Email
1	Media Cell	Sri G. Vinai Chand Addl. Director of Agriculture	8331056004	Mediacell.ap@gmail.com
2		Sri. D.Praveen Asst. Director of Agriculture	8331056054	
3		Smt.V.Sreedevi, Agricultural Officer	8331056042	

ST Cell

Sl No.	Name of office/ Administrative unit	Name, Designation & Address of Officer/ Employee	Mobile number	Email
1	ST Cell	Smt.VV Vijaya Lakshmi	8331056002	1.Jda.soilcorrelatorap@rediffmail.com
2		Smt. P.Padmaja, JDA	8331056011	
3		Smt.V.SaraswathiDevi, ADA	8331056034	2.bclabscda@gmail.com
4		Smt.I.Adilakshmi Agricultural officer	8331056050	

Vigilance – I

S. No	Name & Designation and Address	Telephone & Fax Office Tel:	Email
1	Smt.N.Padmavathi, JDA Admn, O/o.C&DA, AP, Guntur	8331056008	vigcda4@gmail.com
2	Smt. CH. Padmavathi, ADA (Admn)	8331056160	
3	Sri. A. Srinivasa Rao, AO -II, O/o.C&DA, AP, Guntur	8331056071	
4	Smt. P. Sangeetha lakshmi, Superintendent, O/o.C&DA, AP, Guntur	9581095383	
5	Smt.N. Sarada, Senior Assistant, O/o.C&DA, AP, Guntur		
6	Sri.S.Aditya Reddy, Senior Assistant, O/o. C&DA, AP, Guntur		

Vigilance – II

S. No	Name & Designation and Address	Telephone & Fax Office Tel:	Email
1	Smt.N.Padmavathi, JDA Admn, O/o.C&DA, AP, Guntur	8331056008	vigcda4@gmail.com
2	Smt. CH. Padmavathi, ADA (Admn)	8331056160	
3	Sri. A. Srinivasa Rao, AO -II, O/o.C&DA, AP, Guntur	8331056071	
4	Smt. K.Mahalakshmi, Superintendent, O/o.C&DA, AP, Guntur	8331056122	
5	Smt.V.Suma Kalyani, Senior Assistant, O/o.C&DA, AP, Guntur		
6	Sri.S.Aditya Reddy, Senior Assistant, O/o. C&DA, AP, Guntur		

A4 Section

S. No.	Name of the Organization	Telephone & Fax	Email
1	Dr. G. Ravindrababu, DDA (Admn.), O/o. C&DA, AP, Guntur	8331056013	inwardcda4@gmail.com
2	Smt. D. Chandrakala, ADA (Admn.), O/o. C&DA, AP, Gutur	8331056055	
3	Sri A. Srinivasa Rao, AO-II, O/o. C&DA, Ap, Guntur	8331056071	
4	P. Indira Priyadarsini, Superintendent	9603732695	
5	G. Ashok Kumar, Senior Assistant	8121960768	
6	K. Obanna, Junior Assistant	9908807138	
7	T. Srinivas, Office Subordinate	9392146928	

CHAPTER -11

MONTHLY REMUNERATION RECEIVED BY OFFICERS AND EMPLOYEES,
INCLUDING SYSTEM OF COMPENSATION AS PROVIDED IN REGULATIONS

[Section 4(1) (b) (x)]

A2 Section

S.NO.	DESIGNATION	PAY SCALES
1	Smt. N.Padmavathi JDA(Admn)	Rs.87480-170580
2	Shaik.Shahabuddin Senior Assistant.	Rs.35570-109910
3	Sri M.Suneel Yedav Senior Assistant.	Rs.35570-109910

A3 Section

S. No.	Name & Designation	Pay Scales
1	Deputy Director of Agriculture	Rs.76730/- to Rs.162780/-
2	Assistant Director of Agriculture	Rs.61960/-to Rs.151370/-
3	Administrative Officer	Rs.48440/-to Rs.137220/-
4	Superintendent	Rs.44570/-to Rs.127480/-
5	Senior Assistant	Rs.34580/-to Rs.107210/-
6	Office Subordinate	Rs.20000/-to Rs.61960/-

Farm Mechnization

S.NO.	DESIGNATION	PAY SCALES
1.	Joint Director of Agriculture	87480-170580
2.	Deputy Director of Agriculture	76730-162780
3.	Assistant Director of Agriculture	61960-151370
4.	Agricultural Officer	57100-147760
5.	Superintendent	44570-127480
6	Senior .Assistant	28940-78910

NC Cell

S. No.	Name & Designation	PAY SCALES
1	Smt.D.Prameela, Addl.DA (Crop Ins).,	101970-174790
2	Sri.D.Venu Gopal, DD(CI)	70850-158880
3	Sri.P.Atchuthavalli, AD(CI)	57100-140540
4	Sri.Md Mazahar Moinuddin	57100-140540
5	Sri.G.Vijay Kumar	44570-127480
6	Sri.Sk.Abdul Shameer	44570-127480
7	Smt.P.Nagamani. A.S.O-II	37640-115500
8	Smt.N.Prakash Kumari, A.S.O-III	37640-115500

Digital Cell

S.NO.	Name of the Employee	PAY SCALES
1	Sri. G. Balasubramanyam , (SE)(Agri) JDA	87480-170580
2	Sri P. Jayakrishna , ADA	61960-151370
3	G. Mohan Kumar, (Agriculture Officer)	54060-140540
4	K. Aravinda Kumar (Agriculture Officer)	54060-140540
5	D. Arun Kumar (Agriculture Officer)	54060-140540
6	A.Naresh (Agriculture Officer)	54060-140540

NeGP-A State Project Monitoring Unit (SPMU)

S.NO.	Name of the Employee	Consolidated pay Rs/-
1	Sadananda Reddy .Y (Sr consultant)	80,000
2	Khalemulla .SK (Consultant)	60,000
3	Karun Kumar .G (Consultant)	60,000
4	Anil Rahul. M (Computer operator)	20,000

NeGP-A District Project Monitoring Unit (DPMU)

S. No.	Name of the Employee	Place of working	Consolidated pay(per month) Rs/-
1	Ramakrishna .T	Vizianagaram DAO office	20,000
2	Sanyasinaidu .Y	Anakapalli DAO office	20,000
3	Siva Sai Abhisekh Naidu .M	Kainada DAO office	20,000
4	Yeswanth .Y	West godavari DAO office	20,000
5	B. Krupakar	Tadepalligudem	15,000
6	Sobha Rani .B	Tanuku	15,000
7	John Braynard .P	Maruteru	15,000
8	Siva Mounika .C	Bhimavaram	15,000
9	Usha .G	Akiveedu	15,000
10	Sindhoor .K	Palakole	15,000
11	Nagamalleswara Rao .N	Eluru DAO office	20,000
12	Lakshmi Manga Tayaru .T	Eluru Rural	15,000
13	Santhi .M	Nuzvid	15,000
14	Chandra Mouli .K	Kaikalur	15,000
15	Raghavendra Rao .B	Eluru Rural	15,000
16	Manikanta .P	Bhimadole	15,000
17	Lalitha .Ch	Krishna DAO office	20,000
18	Vijaya Lakshmi .M	Machilipatnam	15,000
19	Uma Devi .A	Bantumilli	15,000
20	Pavani .M	Avanigadda	15,000
21	Bala Suresh Babu .K	Movva	15,000
22	Phanindra Meghana .T	Gudiwada	15,000
23	Prabhu Das .T	Gannavaram	15,000
24	Bhanu Sriharsha .P	NTR DAO office	20,000
25	Ramya .K	Vijayawada	15,000
26	Santha Kumari .T	Mylavaram	15,000
27	Basheer .Sk	Nandigama	15,000
28	Venkata Raju .L	Jaggaihpeta	15,000
29	Mallikarjuna Rao .A	Vissannapeta	15,000
30	Durga Rani .A	Tiruvuru	15,000
31	Prasada Reddy .D	Guntur DAO office	20,000
32	Rabbani .Sk	Darsi	15,000
33	Masthan Vali .Sk	Kanigiri	15,000
34	Sailaja .V	Singaraya Konda	15,000
35	Poorna Chandra Raju .O	Palem	15,000
36	Anil Sagar .K	Bapatla DAO office	20,000
37	Gouse Sadik .Sk	Martur	15,000
38	Rama Lakshmi .U	Addanki	15,000
39	Vijaya Kumar .N	Kurnool DAO office	20,000
40	Varalakshmi .G	Kurnool DAO office	15,000
41	Vijayakumar Goud .G	Kurnool Rural	15,000
42	P. Chakrapani	Yemmiganur	15,000
43	M. Prudhvi Raj	Allagadda	15,000
44	Naresh Babu .D	Nandikotkur	15,000

S. No.	Name of the Employee	Place of working	Consolidated pay(per month) Rs/-
45	P. Jayachandra	Athmakur	15,000
46	M. Ranga Swamy	Koilkuntla	15,000
47	Sowmya .M	YSR kadapa DAO office	20,000
48	Sailaja .B	Valmikipuram	15,000
49	Jahnavi .A.S	Chittoor DAO office	15,000
51	Kishore .K	Chittoor DAO office	15,000
52	Malleswari .V	Palamaner	15,000
53	Subramanyam .N	Nagari	15,000
54	Pradeep .K	Srikalahasthi	15,000
55	Sowmya Kumari .B	Punganur	15,000
56	Hemana Kumar .G	Satyavedu	15,000
57	Manasa .E	Puttur	15,000
58	Sridevi .G	Anantapur DAO office	20,000
59	Shashavali .S	Anantapuramu Rural	15,000
60	Pravallika .K	Gooty	15,000
61	Venkatesh .G	Uravakonda	15,000
62	Hanumantha Rayudu .M	Kalyanadurg	15,000
63	Swathi .S	Kadiri	15,000
64	Rama krishna Naik .S	Penugonda	15,000
65	Imran .Sheik	Dharmavaram	15,000

Farmer Welfare

S.NO.	DESIGNATION	PAY SCALES
1	Smt. M.Padmavathi DDA(FW)	80910-166680
2	Sri. D.Lakshmana Babu , ADA(FW)	76730-162780
3	Smt. V.Ramakoteswari, ADA(FW)	61960-151370
4	Smt. E.Sujatha, AO(FW)	61960-151370
5	Smt. G.Saritha AO(FW).	61960-151370
6	Smt.Takur Santhoshi, AO(FW)	57100-147760

NFSM

S.NO.	DESIGNATION	PAY SCALES
1	Sri. V. Sridhar JDA (RBKs)	87480-170580
2	Sri N.CH. Balu Naik, DDA(NFSM)	80910-166680
3	Smt K. Sree Devi , ADA (NFSM)	61960-151370
4	Sri IK. Srinivas, ADA ,(NFSM-OS)	65360-154980
5	Sri K. Lakshmi Reddy (AO) (NFSM)	54060-140540
	Sri Y. Visweswarappa(AO) (NFSM-OS)	61960-151370

Planning Section

S. NO.	DESIGNATION	PAY SCALES
1	Smt. R.V.V.Swarna Vijaya, DDA	76730-162780
2	Smt. G. Surekha, ADA	65360-154980
3	Sri. M. Prem Sekhar, ADA	61960-151370
4	Sri P.Srihari, AD (Stat)	61960-151370
5	Sri. S. Ravi Shankar, AO	61960-151370
6	Sri. B. Subba Reddy, AO	61960-151370
7	Smt. V.C. Suwarna, AO	57100-147760
8	Sri. C. Chakrapani Reddy, Superintendent	44570-127480
9	Sri M.S.Lokesh, ASO	37640-115500

Seed

S.NO.	DESIGNATION	PAY SCALES
1	Sri.G. Vinai Chand, Addl DA	
2	Sri.V.D.V.Krupadas, JDA(Inputs)	
3	Sri. G .Suneetha, DDA(Seeds)	
5	Smt. M. Suneetha ADA (Seeds)	61960-151370
8	Smt. I. Nishi, AO (Subsidy Seed Distribution)	54060-140540
12	Sri T. Satyanarayana (Seeds Superintendent)	
13	Sri A.Naveen kumar	25220-80910

SRC

S.NO.	DESIGNATION	PAY SCALES
1	Sri G. Vinai Chand , Addl DA	101970 - 174790
2	Sri V.D.V.Krupadas, JDA(Inputs)	87480 - 170580
3	Smt G .Suneetha DDA(Seeds)	76730 - 162780
4	Sri K.I. Sudharsana Raju, ADA, SRC	65360-154980
5	Smt. Azizzunisa Begaum, AO (Seed Regulation)	54060 - 140540
6	Sri T. Satyanarayana (Seeds Superintendent)	44570 - 127480
7	Sri Y.V.S.S. Giri Rao (Senior Assistant)	35570 – 109910

SVP

S.NO.	DESIGNATION	PAY SCALES
1	Sri V. Vinaychand , Addl DA	101970 - 174790
2	Sri.V.D.V.Krupadas, JDA(Inputs)	87480 - 170580
3	Sri. G .Sunitha DDA(Seeds)	76730 - 162780
6	Smt. M. Rama Jyothi, ADA (SVP&SF)	61960 - 151370
7	Smt. B. Sabitha, AO (SVP/SF)	54060- 140540
8	Smt. S. Nagaraja Kumari (Dy. Statistical Officer)	45830 - 130580
9	Sri T. Satyanarayana (Seeds Superintendent)	44570 - 127480

Fertilizer

S.NO.	DESIGNATION	PAY SCALES
1	Sri.V.D.V.Krupadas, JDA(Inputs)	56870-105810
2	Sri. G .Venkateswara Rao, DDA(Fert.)	49870-100770
3	Sri K.J.D.Rajan, ADA(Fert)	40270-93780
4	Smt.K.V.V.Naga Lakshmi AO (Fert)	35120-87130
5	Sri.S.Madhu Mohan (Fert. Movement & Claims	35120-87130
6	Sri B.V.Suresh Reddy, AO(FCO)	35120-87130
7	Smt.K.Vara Laxmi (Fert. Superintendent)	28940-78910
8	Sri P.Kesava Rao (Sr. Asst)	22460-66330

Polambadi

S.NO.	DESIGNATION	PAY SCALES
1	Sri. V. Sridhar JDA (RBKs)	87480-170580
2	Sri N.Ch. Balu Naik,DDA (Polambadi)	80910-166680
3	Sri M.Venkateswarlu , ADA (Polambadi)	61960-151370
4	Smt A.Kiranmai, AO (Polambadi)	57100-147760

Agri Lab

S. No	Category	Scale (Rs)
1	Additional Director of Agriculture	101970-174790
2	Joint Director of Agriculture	87480-170580
3	Asst.Director of Agriculture	65360-154980
4	Agricultural Officer	57100-147760
5	Agricultural Officer	61960-151370

RBK

JDA	Rs.87480/- to Rs.170580/-
ADA	Rs 61960/- to Rs. 151370/-
AO	Rs. 57100/- to Rs. 147760/-
Superintendent	Rs.44570/- to Rs. 127480/-

Plant Production (PP)

S.NO.	Name & DESIGNATION	PAY SCALES
1	Sri. VDV.Krupadas, JDA (Agri Inputs)	56870-105810
2	Sri A.Madduleti ADA (PP)	40270-93780
3	Smt.N.Sarala (Agricultural Officer)	37100-94150
4	Sri S.B.V. Ram Prasad (Sr. Asst)	35570-109910
5	Smt. A. Sree Devi (Sr.Assistant)	35570-109910

Media

Sl.No	Category	Scale (Rs)
1	Additional Director of Agriculture	101970-174790
2	Asst.Director of Agriculture	65360-154980
4	Agricultural Officer	61960 - 151370

ST Cell

S. No	Category	Scale (Rs)
1	Additional Director of Agriculture	101970-174790
2	Joint Director of Agriculture	87480-170580
3	Asst.Director of Agriculture	65360-154980
4	Agricultural Officer	61960-151370

Vigilance – I

S. No.	Name & Designation	Pay Scales
1	Joint Director of Agriculture	Rs.87480/- to Rs. 170580/-
2	Asst. Director of Agriculture	Rs. 76730/- to Rs. 162780/-
3	Administrative Ofcer	Rs.48440 /-to Rs.137220/-
4	Superintendent	Rs.44570/- to Rs. 127480/-
5	Senior Assistant	Rs.34580/- to Rs.107010/-

Vigilance – II

S. No.	Name & Designation	Pay Scales
1	Joint Director of Agriculture	Rs.87480/- to Rs. 170580/-
2	Asst. Director of Agriculture	Rs. 76730/- to Rs. 162780/-
3	Administrative Ofcer	Rs.48440 /-to Rs.137220/-
4	Superintendent	Rs.44570/- to Rs. 127480/-
5	Senior Assistant	Rs.34580/- to Rs.107010/-

Budget Allocated to Each Agency including Plans etc.
[Section 4 (1) (b) xi]

FM

13.1 Describe the activities / programmes schemes being implemented by the public authority for Pertaining to FM section: Central share: 60%, State share: 40%,

APIIATP : World bank share: 70%, State share: 30%

APILIP : JICA : 84%, State share: 16%

RAD & PMKSY : Central share: 60%, State share: 40%

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

13.3 Describe the manner of execution of the subsidy programmes.

6225 Nos. RBK level CHCs and 391 Nos. of Cluster level CHCs are established in all 26 districts. Subsidy manner as followed as per the SMAM guidelines i.e 40% Subsidy portion, 50% Bank loan, 10% paid by the farmers.

FM-3643 CHCs are established in all 26 districts. Subsidy manner as followed by SMAM guidelines i.e 40% Subsidy portion, 50% Bank loan, 10% paid by the farmers.

APIIATP-Activities are implemented with World bank share: 70%, State share: 30%

APILIP - Activities are implemented with JICA share :84% , State share: 16%

NC Cell

12.2 Provide information on the budget allocated for different activities under different programmes/ projects etc. in the given format.

Details of input subsidy releases during 2020 due to different natural calamities are as follows.

S. No	Name of the Calamity	Total Amount released in Crores	No of Districts Benefited
3.	Unseasonal Rains May 2020	3.70	SPSR Nellore, YSR Kadapa.
4.	Heavy Rains June-July 2020	1239.39	East Godavari, West Godavari, Krishna, SPSR Nellore, Ananthapuramu & Kurnool.
5.	Floods/heavy Rains Aug-Sep 2020	10072.29	Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Prakasam, SPSR Nellore, YSR Kadapa, Ananthapuramu & Kurnool.
6.	Floods/Heavy Rains October 2020	10898.53	Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Prakasam, YSR Kadapa, Ananthapuram, Kurnool)
7.	Nivar Cyclone November, 2020	60166.16	Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Prakasam, SPSR Nellore, YSR Kadapa, Ananthapuram, Kurnool and Chittoor)

S. No	Name of the Calamity	Total Amount released in Crores	No of Districts Benefited
8.	Gulab Cyclone Sept,2021	Rs.1804.16	Srikakulam, Viziangaram, Visakhapatnam, East Godavari, West Godavari, Krishna.
9.	Heavy Rains/ Floods November-2021.	Rs.48227.47	Srikakulam, Viziangaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur, Prakasam, Nellore YSR Kadapa, Ananthapuram, Kurnool and Ananthapur.

Digital Cell

12.1 Provide information about the details of the plans, programs and schemes undertaken by the public authority for each agency.

Agency	Plan/Programme/ Scheme/Project/ Activity /Purpose for which budget is allocated	Released expenditure (for 2021-22) (Rs.Cr)	Expenditure incurred (Rs. In Cr)	Report on disbursements made or where such details are available (website, reports, notice board etc.)
Department of Agriculture	IT Enabled Scheme	NA	NA	NA
	NeGP-A Scheme	6.66	1.18	NA

NFSM

12.1 Provide information about the details of the plans, programmes and schemes undertaken by the public authority for each agency.

Agency	Plan/Programme/ Scheme/Project/ Activity/Purpose for which budget is allocated	Allocation (for 2022-23) (Rs. in Lakhs)	Expenditure incurred	Report on disbursements made or where such details are available (website, reports, notice board etc.)
Department of Agriculture	NFSM (Oil Seeds)	3156.31	To be incurred	NA
	NFSM	5908.57	To be incurred	NA

Polambadi

Agency	Plan/Programme/ Scheme/Project/ Activity/Purpose for which budget is allocated	Allocation (for 2022-23) (Rs. in Lakhs)	Expenditure incurred	Report on disbursements made or where such details are available (website, reports, notice board etc.)
Department of Agriculture	Dr. YSR Polambadi & Good Agricultural Practices (GAPs)	3439.19	To be incurred	NA

Agri Lab

Agency: Department of Agriculture

S.No	Plan/ Programme/ Scheme	Activity for which budget is allocated	2021-22	Amount spent / Committed last year 2021-22 (Rs. In lakhs)	Budget released/proposed during current year 2022-23 Rs. In lakhs)
State Plan					
1	Integrated Agri Labs establishment establishment & Maintenance	Input sample collection, testing & Trainings. Establishment & strengthening of IALs, DIALs & RCCs	8857.00	4353.00	5000.00
Central Scheme -RKVY					
2	RKVY-RAFTAAR	Strengthening & Completion of unfinished FCO Lab buildings	1097.00	1097.00	8906.07

12.2 Provide information on the budget allocated for different activities under different programmes/ Schemes/ Projects etc. in the given format

RBK

Rs. In Lakhs

S No	Particulars	Budget allotted to RBKs	Budget Released so far	Expenditure	Remarks
1	RKVY 2020-21 funds	11702.75	3272.47	3272.47	Operational & Capital costs
2	BEs 2020-21 State Budget	9900.00	9900.00	9900.00	Operational & Capital costs
3	BEs 2021-22 State Budget	1800.00	1800.00	1800.00	Operational & Capital costs
4	BEs 2022-23 State Budget	1800.00	1800.00	1800.00	Operational & Capital costs
Total		25202.75	16772.47	16772.47	

PP

12.2 Provide information on the budget allocated for different activities under different programmes/ projects etc. in the given format.

Agency	Programme/ Scheme/Project/ Activity Purpose for which budget is allocated	Amount released Last year(Rs in Lakhs)	2020-21 Amount spent last year (Rs in Lakhs)	Budget released current year (Rs in Lakhs)
RKVY	Rodent Control Programme	201	113.5	0

Media

Publicity activities on departmental schemes through Posters, Pamphlets, Advertisements through print and electronic media. Presentation of Tableau on 15th August and 26th January every year.

ST Cell

12.1 Provide information about the details of the plans, programme and schemes Undertaken by the Public authority for each agency.

Agency: Department of Agriculture

S.No	Plan/ Programme/ Scheme	Activity for which budget is allocated	2021-22	Amount spent / Committed last year 2021-22 (Rs. In lakhs)	Budget released/proposed during current year 2022-23 Rs. In lakhs)
CENTRAL SECTOR SCHEME:					
1	Bhumi Poshan Abhiyan / Erstwhile Soil Health Management/SHC	Trainings, Soils samples collected, tested, demos,strengthening of various labs and IEC material	20174.19	Action plan not approved by GOI (0.00)	1427.76

Chapter 13

Manner of Execution of Subsidy Programmes

[Section 4 (1) (b) xii]

FM

14.1 Provide the names and addresses of recipients of benefits under each programme/ scheme separately in the following format.

The beneficiary list available in DBT portal .

Information is available in this website <https://agrimachinery.nic.in>

NC Cell

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

Pertaining to NC CELL Nil

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

13.3 Describe the manner of execution of the subsidy programmes.

No subsidy programmes are under taken by NC CELL, only provide immediate relief/ input subsidy to the affected farmers whose crops are damaged more than 33% loss due to any Natural calamity.

Digital Cell

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

IT Enabled Scheme:

1. Objectives: Providing Internet Connectivity for all the supplied tabs for facilitating e-crop booking subsidised seed and micro nutrients distribution and working on other tab based android software applications for monitoring of different departmental schemes, knowledge transfer & Internal efficiency.

2. Benefits of the scheme: For facilitating smooth data entry and hassle- free functioning at field level and strengthening extension in Agriculture Services.

Coverage of crop booking on real-time through e-crop booking software has supported the tenant farmers through LEC, CoC (Certificate of Cultivation). Thus these actual cultivators have enjoyed the first low hanging subsidy fruits of the department through Digital Krishi Kalyan, Farm Machineries, Vaddi Leni Runalu. Concepts like FOSS (Farmer One Stop Shop) Farmer data base creations, Big data analysis, Internet of Things (IoT), Smart Home Technologies, cloud computing, mobile governance, Machine Learning, IVR, AR (Augmented Reality) & VR (Virtual Reality), Everything on Demand (Uberization), GPS fencing, Assets mapping, and Automation areas are going to further bolster the Information Technology pursuit by the AP Agriculture Department which is still peddling in new wider angles. To provide access to the needy and precise information quickly, online services are provided by Agriculture department for the benefit of the farmers through the department of Agriculture website AGRISNET(<http://www.apagrisnet.gov.in>)

National e-Governance Plan- Agriculture: under NMAET:

The Government of India has approved the NeGPA in May 2006 with the vision: "Make all Government services accessible to the common man in his locality, through common service delivery outlets and ensure efficiency, transparency & reliability of such services at affordable costs to realize the basic needs of the common man".

The department of Agriculture and Cooperation, Ministry of Agriculture, Government of India started implementing e-Governance through various ICT initiatives.

1. Introduction:

The existing Extension & IT Schemes from 11th Plan have been strengthened, expanded and up-scaled appropriately and implemented as components of **Sub Mission on Agricultural Extension (SMAE)** under **National Mission on Agricultural Extension & Technology (NMAET)**. With the approval of NMAET all the IT Schemes of DAC have been subsumed with the Mission. The Mission Mode Project, **National E-Governance Plan in Agriculture (NeGP-A)** introduced during last phase of the 11th Plan, to achieve rapid development of agriculture in India through the use of ICT.

Project Vision & Objectives

The vision of the NeGP - A project is to create a conducive for raising the farm productivity and income to global levels through provision of relevant information and services to the stakeholders.

In order to achieve the aforesaid vision, the department has also articulated key SMART (Specific, Measurable, Achievable, Realistic and Time-bound) objectives which need to be achieved through the Agriculture MMP. These can be identified as:

- **Improve access of farmers to timely and relevant information & services throughout crop-cycle:**
- **Bringing farmer centricity & service orientation to the programs by providing location specific and up-to-date crop management related information in terms of:**
- **Increasing effectiveness of Government service delivery in:**
- **More effective management of schemes of DAC through process redesign aimed at:**

- Enable private sector participation to benefit farmers by providing an integrated platform to promote value added services in:

Farmer Welfare

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

- Sunna Vaddi Panta Runalu – Total 4% interest subsidy to the farmers who have taken crop loans upto one lakh and repaid within the stipulated time.

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

Name of Programme/ activity	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Sunna Vaddi Panta Runalu	100%	Crop Loans upto one lakh and repaid within one year and Should register in e-crop booking	Proposals by Banks and sanction by Commissioner of Agriculture, C&DA, AP, Guntur

13.3 Describe the manner of execution of the subsidy programmes.

Name of Programme/ activity	Application Procedure	Sanction Procedure	Disbursement procedure
Sunna Vaddi Panta Runalu	Online claims uploaded by Nationalized Banks, RRBs and Co-operative Societies	Based on proposals received, sanctioned by the Commissioner of Agriculture	Interest subsidy claim amount directly released to the farmers on DBT mode

NFSM

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

National Food Security Mission (NFSM) –

Scheme: 1. NATIONAL FOOD SECURITY MISSION (NFSM):

Introduction:

National Food Security Mission is a centrally sponsored Scheme launched in October 2007 having three components (a. Rice, b. Wheat and c. Pulses) based on recommendation of National Development Council. The scheme was continued in the 12th Five year Plan with five components (a. Rice, b. Wheat, c. Pulses, d. Coarse cereals and e. Commercial crops – Cotton/Mesta/Sugarcane).

From 2018 onwards National Mission on Oilseeds & Oilpalm was brought under National Food Security Mission scheme and NFSM Coarse cereals is divided into two parts namely, NFSM – Coarse cereals (Maize) & NFSM - Nutricereals.

Now under National Food Security Mission (NFSM) Scheme following Components are implemented in Andhra Pradesh State,

- a. NFSM – Rice,
- b. NFSM – Pulses,
- c. NFSM – Coarse Cereals (Maize only)
- d. NFSM – Nutri-cereals (Other Millets except Maize)
- e. NFSM – Commercial Crops (Cotton)
- f. NFSM – Oilseeds

Objectives of the scheme:

1. Increasing production of rice, wheat, pulses, coarse cereals, Nutri-cereals, Cotton and Oilseeds through area expansion and productivity enhancement in a sustainable manner in the identified districts of the country;
2. Restoring soil fertility and productivity at the individual farm level; and
3. Enhancing farm level economy (i.e. farm profits) to restore confidence amongst the farmers.

Component wise interventions under NFSM:

S.No.	Components	Interventions covered
1	Rice	<ul style="list-style-type: none"> • Demonstrations (Cluster demonstrations & Cropping System based demonstrations); • Distribution of Certified Seeds; • Integrated Nutrient Management; • Integrated Pest Management; • Farm Machinery & Irrigation Tools; • Trainings to farmers; • Local Initiatives (Any initiatives not covered above).
2	Pulses	<ul style="list-style-type: none"> • Demonstrations (Cluster demonstrations & Cropping System based demonstrations); • Distribution of Certified Seeds; • Production of Seeds; • Integrated Nutrient Management; • Integrated Pest Management; • Farm Machinery & Irrigation Tools; • Trainings to farmers; • Local Initiatives (Any initiatives not covered above).
3	Coarse Cereals (Maize only)	<ul style="list-style-type: none"> • Demonstrations (Cluster demonstrations & Cropping System based demonstrations); • Distribution of Certified Seeds;
4	Nutri-cereals (Millets other than	<ul style="list-style-type: none"> • Demonstrations (Cluster demonstrations & Cropping System based demonstrations);

	maize)	<ul style="list-style-type: none"> • Distribution of Certified Seeds; • Production of Seeds; • Farm Machinery & Irrigation Tools; • Trainings to farmers; • Local Initiatives (Any initiatives not covered above).
5	Cotton	<ul style="list-style-type: none"> • Demonstrations (Front Line demonstrations) • Trainings to farmers; • Local Initiatives (Any initiatives not covered above).

National Food Security Mission on Oil seeds:

NMOOP the Central Sector Scheme implemented by the Oilseeds division has been merged with NFSM & interventions of NMOOP are taken sub-components of NFSM comprises of 3-sub-divisions ie. MM-I as NFSM-Oilseeds, MM-II as NFSM-Oil palm & MM-III as NFSM-TBOs.

Objective: To increase Oil seed production and productivity. This scheme is implemented by dept of Agriculture.

Components of the scheme

a)Seed component

Purchase of breeder seed
 Production of foundation seed
 Production of certified seed
 Supply of certified seed

b)Transfer of Technology

On Field Demonstrations of Oil seed crops
 Farmer field Schools
 Trainings to Officers & Farmers

c) Production Inputs

Supply of Bio agents
 Supply of PP chemicals& weedicides

d)Farm machinery &Irrigation tools

Supply of Manual and power operated sprayers
 Supply of bullock and tractor driven implements
 Water carrying pipes

e)Mini Mission expenses

3.0% allocation is allowed under MM I for Contingency and Evaluation

f) Flexi funds

Flexi funds i.e., up to 10% from allocation budget in the Annual Action Plan to meet unforeseen expenditure which is not covered in the action plan.
 It is proposed to take up Diesel Engines under this flexi funds.

Funding pattern: 60: 40 (Central: State)
 Area of Operation: 26 districts in the State

Seed

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

Distribution of Seed to the farmers under subsidy.

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

Name of Programme/ activity	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Supply of various crop Seeds to farmers on Subsidy	Ranges from 30 to 80%	Actual Cultivating farmer	Sanctioned by Government of Andhra Pradesh.

13.3 Describe the manner of execution of the subsidy programmes.

Name of Programme/ activity	Application Procedure	Sanction Procedure	Disbursement procedure
Supply of various crop Seeds to farmers on Subsidy	Through Online	The Seed will be issued to the farmer through online application after collecting non subsidy amount	Distribution at RBKs

SVP

Name of Programme/ activity	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Seed Subsidy (SVP & CSP)	50%,60% & 75%	The Village with good soil fertility, sufficient ground water facility and best suited for seed production should be selected.	Sanctioned by C&DA

13.3 Describe the manner of execution of the subsidy programmes.

Name of Programme/ activity	Application Procedure	Sanction Procedure	Disbursement procedure
Seed Subsidy (SVP & CSP)	Proposals from DAOs	Based on proposals received, sanctioned by the Commissioner of Agriculture	Sanctioned based on the expenditure report submitted by the DAOs

Fertilizer

13.3 Describe the manner of execution of the subsidy programmes.

Name of Programme/ activity	Application Procedure	Sanction Procedure	Disbursement procedure
Storage, Interest and Other related cost of Fertilizer Buffers	Proposals from AP Markfed.	Based on proposals received, sanctioned by the Commissioner of Agriculture	Sanction may be given on bill submitted by the AP Markfed

Polambadi

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

Scheme: 1.Dr.YSR Polambadi

Introduction:

Indiscriminate application of insecticides has caused various adverse consequences like stagnation of yields in agriculture, erosion of soil fertility, pests and diseases becoming more resistant and elusive for control by chemicals, an unusual spike in cost of cultivation, surge in environmental pollution etc., posing big challenge to sustainable system of farming.

The Government of Andhra Pradesh have adopted the concept of Farmers Field Schools locally terming it as Dr YSR Polambadi as a viable and effective tool to fight these challenges. Dr YSR Polambadi (FFS) transforms the farmers into the best decision makers to rationalize the usage of chemical inputs that ultimately brings in affect a considerable decline in cost of cultivation and notable increase in productivity of the crops. The program is being organized in Field crops like Rice, Cotton, Maize, Pulses, Oilseeds, Millets etc grown in different districts of Andhra Pradesh.

Objectives of Dr YSR Polambadi (FFS): It is organized to empower the farmers to study and analyze the agro-ecological factors existing in the field for taking viable and economical decisions for reducing cost of production through optimization of inputs, and enhancing crop productivity as well as output quality by employing Integrated crop management technology that contains Integrated Pest Management, Integrated Nutrient Management, Integrated Weed Management, Water Management and Farm Mechanization as its core ingredients.

Module for implementation: Dr YSR Polambadi is being organized adopting the module of Farmers Field School devised by the FAO.

RBK is the unit of operational jurisdiction: AP Government have established 10778 Rythu Bharosa Kendralu (RBKs) in the State to bring every nook and corner of the rural areas under its ambit to deliver multiple services to the farming community besides implementing the programs like Dr YSR Polambadi @ one in the vicinity of every RBK in both Kharif and Rabi seasons in Andhra Pradesh.

Salient features of Dr YSR Polambadi (FFS)

- It is a field based training imparted on participatory approach to farmers for 14 weeks in a crop season @ one session per week on the analogy of learning by doing.

- It is implemented in the vicinity of every Rythu Bharosa Kendram (RBK) with 30 selected farmers.
- It is conducted in 25 acres of a selected crop in 14 sessions @ one session per week during the currency of a crop season from sowing to harvesting.
- The Village Agricultural Asst (VAA) is the designated field functionary to play the role of a facilitator of the program and monitored by next level functionaries in the hierarchical jurisdiction.
- The VAA organizes the program on a fixed day falling on Tuesday to Thursday in the row of a week.
- Farmers are facilitated to conduct base line survey in the village to identify the gaps and constraints that stand out to be obstacles in maximizing productivity of crops, and to formulate suitable strategies to mitigate the identified gaps.
- The course curriculum for 14-weeks training would be prepared with the involvement of the farmers to cater to the local needs identified through the base line survey conducted by the farmers.
- Farmers are also facilitated to learn and practice various field exercises on their own like Agro Eco-system Analysis (AESAs), Participation Action Research (PAR) experiments, Method Demonstrations, Group dynamics etc, in the field to grasp the technological essence of these themes.
- Farmers are also exposed to various Special topics on crop technologies like Integrated Pest Management (IPM), Integrated Nutrient Management (INM), Integrated Weed Management (IWM), Water Management, Farm Mechanization etc, to enable them leverage the technologies.
- Critical interventions/Good Agricultural Practices that could contribute to sustainability in agriculture are implemented in ICM Plots to manifest their impact in enhancing crop productivity.
- Farmers are trained in groups on studying, understanding and analysing the field conditions every week in a crop season and to get involved in collective decision making process based on their observations made in the field.
- Farmers are supplied critical inputs like Bio-fertilizers, Bio-pesticides, IPM Kits, Pheromone traps & lures etc., to understand their use and advantages.
- The program is organized with complete and collective participation of the selected farmers in the field.
- The program is regularly monitored by the Senior level officers, Resource persons of the Department of Agriculture and the Scientists of ANGRAU to strengthen the technical rigour of the concept of the program
- A field day would be conducted at the end of the training program and the impact of FFS in decreasing the cost of cultivation and increasing the yield is studied by making a comparative analysis of both FFS and Non-FFS plots for the above two factors.

Elevation of Dr YSR Polambadi (FFS)

- The Government of Andhra Pradesh envisions Dr YSR Polambadi (FFS) as a good technical tool for production of quality output. The Government have chosen the FFS as an effective and suitable platform to take forward the concept of **Good Agricultural Practices (GAPs)** to farmers' level to enable them produce quality output that would be

tagged with quality accreditation by issuing a GAP Certificate for fetching good remunerative prices to the farmers.

FAO- ICAR- TCP Programme:

- The Government of AP has imparted trainings under FAO-Technical Cooperation Programon(TCP) on “**Strengthening capacities of the Government of Andhra Pradesh to support AP Farmers to adopt sustainable Agri-food systems**”to all the State level officers of Agriculture & Horticulture Departments including the Scientists of ANGRAU &Dr YSRHU, Divisional & Mandal level Officers and farmers during Kharif, 2022.
- The district level training to 130 identified Officers and 240 Farmers has been organized in 3 spells in the months of June, July and September 2022 under FAO-Technical Cooperation Programme (TCP)

Formation of Dr YSR Polambadi Clusters for implementation of GAPs and Certification:

- Polambadi clusters have been formed @ one per each District to implement the program of GAPs & certification on pilot basis from Rabi 2022-23 onwards. Each cluster is formed in 100 Hects cultivated with major crop grown of the District.
- All the ADAs, ADHs, MAOs & HOs and VAAs have been imparted training on GAP & Certification at District level in October 2022.
- Intensive trainings were imparted on GAP & Certification to all the Cluster farmers in the month of November 2022.
- The concept of GAP & Certification is implemented by conducting 10 Polambadi programs @ one program in every 10 Hects in the Cluster area under the close supervision of the Departmental functionaries.

Agri Lab

- To ensure availability of quality agricultural inputs like Seed, Fertilizer and Pesticides to the Farmers, the Government is proposed to establish **Integrated Agri Labs** at Constituency Level and at District level along with Four(4) Regional Coding Centres across the state and issued GO Ms. No. 109 dt: 11-11-2019 of Govt of A.P.
- The Integrated Labs will test the quality of inputs at RBK Hubs and as well as the inputs available in the markets and thus helps in productivity enhancement of crops. The establishment of Integrated Agri Labs is as follows----

 1. District Integrated Agri Labs: 11 No
 2. Constituency Integrated Agri Labs : 147 Nos
 3. Four (4) Regional Coding centres at Visakhapatnam, Tadepalligudem, Amaravathi and Tirupati.

- To ensure supply of Quality inputs to Farmers, two-tier sample testing system proposed. The Integrated Agri Labs will receive Agriculture Input samples through three different approaches.
- InSight: An automated quality control APP has been developed for drawl of Agri Input samples and named as InSight APP. The InSight APP (Input samples identity Genuiness

High level Testing) is available in Play store for collection of Seeds, Fertilizer & Pesticide samples and to ensure the availability of Quality inputs in the market and to strengthen the Quality Control system.

Type of samples tested in Constituency Agri Labs:

- In Agri Labs samples analyzed are
- a) ACT samples
 - b) RBK Samples
 - c) Farmer samples
 - d) Trade samples

a) ACT Samples:

- Input Dealers, Input Inspectors, Sample coding and Lab Analysts will be connected in this platform.

Sample collection Team : Input inspectors will draw samples through mobile App of “InSight” covering all lots/batches across the state

Coding : Regional coding centers will code the samples and InSight software assigns automatically to Agri Labs for analysis and communicates the results to Input Inspectors

Agri Labs : Automation of Analysis reports

In case of samples resulted “Non – Standard”, through “InSight APP” information will be disseminated to all the input inspectors across the state to stop the sale of that particular batch.

b) RBK Samples:

- Input companies: The stocks manufactured by them will be subjected to testing and the stocks which found standard are offered for sale through RBKs.
- Similarly Hub and Lab should work together and allow only Quality Input sale through RBKs.
- Through RBKs pre –tested Agri inputs are supplied to farmers

c) Farmer Samples:

- The farmers submit samples for analysis to the constituency Agri Labs.
- Agri lab staff will verify the bill and registers the sample.
- Analysis of sample will be done and will record the results.
- In case of Standard sample – Result will be communicated to farmers.
- In case of Non- Standard sample, result will be shared to concerned quality control Inspector in order to issue stop sale and the sample will be drawn freshly by concerned Quality control Inspector as per legal provisions.

d) Trade Samples:

- ✓ Trade samples are paid samples that can be submitted for analysis on payment basis.

Types of tests conducted in Constituency Agri Labs:

Input	Type of tests conducted in Agri Labs	
	Constituency Agri Lab	District Lab
Seed	Physical Purity, Moisture,	All tests will be conducted as per

	Germination & Seed Vigour test	FCO, 1985 Insecticide Act, 1968 and Seed Act, 1966 & Seed (control) Order, 1983
Fertilizer	Straight Fertilizers / Complexes / Mixtures of Nitrogen, phosphorus & potash Zinc, Boron, Calcium, Iron	
Pesticide	Satellite Centre /Collection point	

- The total budget outlay for establishment of Dr. YSR Agri. Testing Labs with 28 Aqua Labs (Infrastructure) is Rs. 197.09 Cr being extended by NABARD under RIDF scheme.
- The constructions of these labs are under progress. The AP State Police Housing Corporation is the Nodal Agency who is executing these construction works.
- Out of 147 constituency labs, 70 no. of labs were inaugurated on 08-07-2021 by Hon'ble Chief Minister and started functioning for testing of Seeds & Fertilizer samples.
- Remaining 77 constituency Agri Labs, 11 district labs will be completed & functional from Kharif, 2023.

Uniqueness of Integrated Agri Labs in Country:

Prior to July 8th 2021 only three (3) Fertilizer Testing Labs, five (5) Pesticide Testing Labs and three (3) Seed testing labs were existed in the state. Highest no. of labs were there in Tamil Nadu i.e 33 Labs. But upon inauguration of 70 Constituency Agri Labs on 8th July,2021 now in Andhra Pradesh state has become the No 1 state in the country in respect of number of Quality control laboratories. Further, 77 more constituency labs and 11 District labs will be inaugurated and start functioning by Kharif 2023. This shows the Priority and commitment of the Government to make the availability of Pre-tested & Quality inputs to the farmers there by enhancing the quality production.

PP

13.1 Describe the activities / programmes schemes being implemented by the public authority for which subsidy is provided.

Rodent control programme: During 2022-23, Rodent Control Programme is implementing in 11 Districts i.e East Godavari, Kakinada, Konaseema, West Godavari, Eluru, Krishna, NTR, Guntur, Palnadu, Bapatla, and SPSR Nellore districts with a budget allocation of Rs 187 lakhs to cover an area of 14.018 lakh ha under RKVY. The main objective of implementing Rodent Control Programme in Paddy fields is to reduce the yield losses due to rodents and also to produce quality food grain.

Under this programme the Rodenticide chemical i.e Bromadiolone (0.25% CB) is being distributed to the Schedule Caste, Schedule Tribe and general farmers on 100% subsidy @ 8 to 10 gm/ha depending on the severity of rodent infestation and the whole village area is proposed to be covered. The farmers have to use their own bait material (broken rice & vegetable oil) for mixing with the rodenticide chemical i.e Bromadiolone chemical(0.25%CB) and placing in the

rodent burrows. In this Programme Bromadiolone(0.25%CB) chemical is distributed to the farmers on free of cost and the whole village area is covered.

13.2 Provide information on the nature of subsidy, eligibility criteria for accessing subsidy and designation of officer competent to grant subsidy under various programmes/schemes.

Name of Programme/ activity	Nature/scale of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Rodent control Programme	100% subsidy	Paddy growing farmers	Proposals from concerned DAOs.

13.3 Describe the manner of execution of the subsidy programmes.

Name of Programme/ activity	Application Procedure	Sanction Procedure	Disbursement procedure
Rodent control Programme	As per the Proposals received from concerned DAOs	Based on proposals received, sanction proceedings by the Commissioner of Agriculture	Bromadiolone(0.25%CB) chemical is distributed to the farmers on free of cost.

Media

The Media Production Section mainly deals with giving wide publicity on various aspects of transfer of latest scientific technology by means of Advertisements, film shows, Banners, exhibitions, short films, documentary films, Posters and pamphlets etc. Media section deals with wide publicity of Departmental activities through advertisements, print and electronic media through I&PR Department.

Two tableaux's are being presenting every year on Independence Day and Republic day celebrations duly highlighting the various departmental activities.

ST Cell

A. SOIL HEALTH CARD SCHEME IN AP UNDER NMSA:

Soil Sampling and Soil testing programme is organized in a systematic manner to evaluate the fertility status and to identify the problems (Alkalinity/Salinity) if any to improve fertility and to apply fertilizer based on soil test data.

Objectives of the scheme:

- ❖ To evaluate the fertility status
- ❖ To identify and reclaim the problematic soils
- ❖ To promote soil test based fertilizer usage.
- ❖ To adopt balanced and integrated use of fertilizers and thereby reducing cost of cultivation.
- ❖ To improve soil health.

Soil Testing Infrastructure:

S.No	Type of Soil testing Lab	Nos	Facility
1	Regional Soil Testing Lab	1	Macro & Micro Nutrient & Water analysis. External check samples analysis of all the labs in the state.
2	District level Soil Testing Labs	16	Macro & Micro Nutrient & Water analysis
3	Mobile Soil Testing Labs	13	Macro & Micro Nutrient & Water analysis
4	Soil Testing Labs at Agriculture Marketing Committee level	30	Macro & Micro Nutrient
5	Minilabs @ 2 per mandal	1328	Macro & Micro Nutrient
	Total	1388	

Soil Health Card Scheme under National Mission for Sustainable Agriculture (NMSA):

- ❖ The GOI has launched Soil Health Card Scheme on 19.02.2015 with an objective to issue soil health cards to farmers covering all the land holdings.
- ❖ The soil samples were drawn in a grid of 2.5 ha in irrigated areas and 10 ha grid area in Rain fed.
- ❖ Soil samples will collect at village level with the help of GPS/Mobile App and these samples will send to the Lab for testing of 12 parameters i.e, pH, EC, OC, N, P, K, S, Zinc, Iron, Copper, Mn and Boran.
- ❖ During the year 2018-19 under SHC scheme, 6.80 lakh no. of soil samples were collected and analysed as against the target of 6.78 lakh no.of soil samples.34.62 lakh no.of soil health cards were printed and distributed to the farmers.
- ❖ Immediately after analysis, the results will be onlined in Soil Health Card portal (NIC Portal).
- ❖ Immediately Soil health cards will be distributed to farmers before commencement of season.
- ❖ Village level interactive meetings will be arranged on Soil health card and fertilizer recommendations based on soil test results and SHCs will be communicated to farmers with the main aim to promote balanced and Integrated Nutrient Management (INM).
- ❖ During 2019-20, Govt. of India communicated to select one village per mandal and collect soil samples from all farm holdings in that village and one ha demos limited to 100 demos in each village are planned to be organized based on SHC recommendations. An inputs worth of Rs.2500/- per ha will be given. One farmer mela in each village is to be organized at various stages of crop growth to show the impact of demonstrations to the farmers and create awareness of nutrient application as per SHC recommendations.

- ❖ 663 villages were selected to achieve the targets of 2,32,694 no.of soil samples towards collection, analysis and distribution of SHCs and 60,647 no. of Demonstrations and 663 no of Krishi/Farmer Melas in demo fields are planned to be organised during 2019-20 .
- ❖ During 2020-21 Govt. of India released an amount of Rs.14.8646 crores (SHC Rs.13.5149 cr and SHM Rs.1.34 cr), the scheme was not implemented due to Covid 19.
- ❖ **During 2021-22 Annual action plan under Bhumi poshak Abiyan with an outlay of Rs.201.7419 crores was submitted to GOI. The action plan was not approved by GOI and GOI was not released any budget.**
- ❖ **During 2022-23 Annual Action plan under Soil Health Component (SCH/SHM scheme) with an outlay of Rs.14.2776 crores (Rs.7.1388 Cr upto 30.09.2022 and Rs.7.1388 Cr w.e.f 1.10.2022 to 31.03.2023), submitted to GOI, the components under SHC scheme are need based soil samples are to be colleted, tested, printed and distributed.**

SHCs duly covering 10778 RBK Villages in 26 districts. 7991 no.of Farmers trainings, Demonstrations are to be proposed and submitted to GOI for approval.

Soil Health Management Under National Mission For Sustainable Agriculture:

The National Project on management of soil health fertility(NPMSHF) has been merged into National Mission For Sustainable Agriculture. Soil Health Management is a submission under NMSA which aims to increase soil nutrient status and thus enhance crop productivity for ensuring food security and sustainable rural development.

Application of Integrated Nutrient Management techniques increases nutrient use efficiency by integrating and balancing the nutrient dose in relation to nutrient status and crop requirements. Hence the submission- Soil Health Management under NMSA envisages improving the soil health and productivity in a sustainable manner.

Chapter 14

Particulars of Recipients of Concessions, Permits or Authorization Granted by the Public Authority

[Section 4 (1) (b)(xiii)]

PLEASE PROVIDE THE DETAILS OF INFORMATION RELATED TO THE VARIOUS SCHEMES OF THE DEPARTMENT WHICH ARE AVAILABLE IN ELECTRONIC FORMATS. (FLOPPY, CD, VCD, WEB SITE, INTERNET ETC)

(Section 4(1) (b) (XIV)

A1 Section

Electronic format	Description (Site address/location where available etc.)	Contents or title	Designation and address of the custodian of information (held by whom)
Soft Copy	Office Computer	All the data pertaining to the activities of the establishment	Concerned Section Assistants O/o C&DA, AP, Guntur.

A2 Section

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Hard copy/ soft copy	Section Computers	Related to Estt. section all information.	Concerned Section Assistants. O/o.C&DA,AP., Guntur.

A3 Section

Electronic format	Description (Site address/location where available etc.)	Contents or title	Designation and address of the custodian of information (held by whom)
Soft Copy	Office Computer	All the data pertaining to the activities of the A3 Section	Concerned Section Assistants O/o C&DA, AP, Guntur.

FM

1 Please provide the details of information related to the various schemes of the department which are available in electronic formats. (Floppy, CD, VCD, Web Site, Internet etc.)

Information is available in this website: <http://www.apagrisnet.gov.in> & <https://agrimachinery.nic.in>

Vigilance I, II

Electronic format	Description (Site address/location where available etc.)	Contents or title	Designation and address of the custodian of information (held by whom)
Soft Copy	Office Computer	All the data pertaining to the activities of the A3 Section	Concerned Section Assistants O/o C&DA, AP, Guntur.

Chapter 15

Information Available in Electronic Form

[Section 4 (1) x (IV)]

Particulars of Facilities available to Citizens for Obtaining Information

A1 Section

Citizens can apply for access to verify, inspect, take notes, take extracts or certified copies of documents, records and other such information being processed and held under the control of office without breaching the main objective and to maintain secrecy during the file movement process.

A3 Section

Citizens can apply for access to verify, inspect, take notes, take extracts or certified copies of documents, records and other such information being processed and held under the control of office without breaching the main objective and to maintain secrecy during the file movement process.

FM

Citizens can apply for access to verify, inspect, take notes, take extracts or certified copies of documents, records and other such information being processed and held under the

control of office without breaching the main objective and to maintain secrecy during the file movement process.

NC Cell

15. 1 Please provide the details of information related to the various schemes of the department which are available in electronic formats. (Floppy, CD, VCD, Website Internet etc.)

Information is available in this website: <http://www.apagrisnet.gov.in> & RBKS.

Digital Agri Cell

15. 1 Please provide the details of information related to the various schemes of the department which are available in electronic formats. (Floppy, CD, VCD, Web Site, Internet etc.)

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Website	apagrisnet	Department of Agriculture Programmes and Schemes	Asst. Director of Agriculture

Farmer Welfar

Electronic format	Description (site address / location, where available etc.)	Contents or title	Designation address of the custodian of Information (held by whom ?)
Hard, soft copy	ccrc.gov.in	CCRC Cards	Revenue Department(CCLA)
Hard/softcopy	ysrrythubharosa.ap.gov.in	Guidelines of the scheme Beneficiary payment status	Government of Andhra Pradesh, RTGS Department
	Pmkisan.gov.in	Guidelines of the scheme Beneficiary payment status	GOI, NIC
	Karshak.ap.gov.in (SVPR)	Displays SVPR Beneficiary details and payment Status.	NIC

NFSM

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Soft copy	APAGRISNET	Guidelines of NFSM (OS) & NFSM	Joint Director of Agriculture (RBKs)

Planning Section

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Soft copy (Weekly seasonal conditions)	APAGRISNET (https://apagrisnet.gov.in/)	Weekly Report & Seasonal Conditions	Deputy Director of Agriculture (Plg.), (Smt.R.V.V.Swarna Vijaya)

Seed (SRC)

15. 1 Please provide the details of information related to the various schemes of the department which are available in electronic formats. (Floppy, CD, VCD, Web Site, Internet etc.)

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (Held by whom?)
Hard/soft copy	APAGRISNET	Seeds (Control) Order, 1983	Government of India
		Seed Act 1966	Government of India
		Seed Rules 1968	Government of India
		A P Cotton Seeds Act, 2007	Government of India
		Environment protection Act	Government of India

Fertilizer

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Hard /soft copy	APAGRISNET	Fertilizer Licenses	Concerned Ministerial staff
Hard/soft copy	Fert.nic.in	Fertilizer Control Order, 1985	Government of India
		Essential commodity Act, 1955	
		Fertilizer movement Control Orders, 1973	

Polambadi

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Soft copy	APAGRISNET	Guidelines of Dr.YSR Polambadi & Good Agricultural Practices (GAPs)	Joint Director of Agriculture (RBKs)

Agri Lab

15. 1 Please provide the details of information related to the IALs of Agriculture department which are available in electronic formats. (Floppy, CD, VCD, Web Site, Internet etc.)

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Soft Copy	https://www.agriudp.ap.gov.in	InSight (Quality Control App)	Joint Director of Agriculture – Agri Labs (O/o C & DA, Guntur)

RBK

Citizens can apply for access to verify, inspect, take notes, take extracts or certified copies of document, records and other such information being processed and held under the control of the section.

PP

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
APAGRISNET	www.apagrisnet.gov.in	Misbranded samples	DDAs at four regional coding centers.
GOs/SOs/GSRs	agricoop.gov.in	Insecticides Act,1968	Government of India
	agricoop.gov.in	Insecticide Rules,1971	Government of India

ST Cell

Electronic format	Description (site address / location where available etc.)	Contents or title	Designation and address of the custodian of Information (held by whom?)
Soft Copy	https://www.soilhealth.dac.gov.in	Soil Health Card and Soil Health Mangment (NPSHSF)Guidelince	Joint Director of Agriculture and Fert Use Cell – INM Division, GOI

Vigilance I, II

Citizens can apply for access to verify, inspect, take notes, take extracts or certified copies of documents, records and other such information being processed and held under the control of ofce without breaching the main objective and to maintain secrecy during the fle movement process.

CHAPTER-16

NAMES, DESIGNATION & OTHER PARTICULARS OF PUBLIC INFORMATION OFFICERS

A1 Section

Appliate Authority - Sri C.Hari Kiran, I.A.S., Commissioner of Agriculture, AP., Guntur

Public Information Officer – Smt. N.Padmavathi, Joint Director of Agriculture, O/o.C&DA, AP., Guntur.

A2 Section

Appliate Authority - Sri C.Hari Kiran, I.A.S., Commissioner of Agriculture, AP., Guntur

Public Information Officer – Smt. N.Padmavathi, Joint Director of Agriculture, O/o.C&DA, AP., Guntur.

A3 Section

Appellate Authority- Sri Chevuru. Harikiran ,Spl. Commissioner of Agriculture, A.P., Guntur.
Public Information Officer – Dr.G.Ravindrababu, Deputy Director of Agriculture (Admn.)
O/o C&DA, A.P. Guntur

FM

Appellate Authority- Sri.C.Hari Kiran, Spl. Commissioner of Agriculture, A.P, Guntur.
Public Information – Sri D.Haribabu Chowdary, Joint Director of Agriculture, O/o C&DA, A.P.
Guntur

NC Cell

Appellate Authority- Sri.C.Hari Kiran Garu, Special Commissioner of Agriculture, A.P. Guntur.

Public Information – Smt.N.Padmavathi Garu, Joint Director of Agriculture, (Admn) Officer O/o C&DA, A.P. Guntur

Digital Cell

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	apagrisnet	Department of Agriculture Programs and Schemes
Information Counter	NA	NA
Publications	NA	NA
Officer Library	NA	NA
Websites	apagrisnet	Department of Agriculture Programs and Schemes
Other Facilities (Name)	NA	NA

Farmer Welfare

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	apagrisnet.gov.in	CCRC Card details
Information Counter	Grievance Redressal Cell / State level Grievance Monitoring cell	Redressal of YSR Rythu Bharosa & PM Kisan grievances
Publications	Rythu Bharosa Magazine	Information on scheme implementation, schedule of releases
Officer Library	NA	NA
Websites	1. ysrrythubharosa.ap.gov.in 2. pmkisan.gov.in	1.Details of Scheme Guidelines 2.Checking of Beneficiary Payment status
Other Facilities(Name)	NA	NA

NFSM

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	APAGRISNET	Guidelines of NFSM Programme
Information Counter	NA	NA
Publications	Padipantalu	Media Production Section, O/o C&DA, A.P,

		Guntur
Officer Library	NA	NA
Websites	APAGRISNET	Guidelines of NFSM Programme
Other Facilities(Name)	NA	NA

Planning Section

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	NA	NA
Information Counter	NA	NA
Publications	<ol style="list-style-type: none"> 1. Agriculture budget speech (English & Telugu) 2. Budget Estimates (Agriculture & allied sectors) 3. Outcome budget (English & Telugu) 	<ol style="list-style-type: none"> 1. Budget proposals of particular financial year under various schemes of Agriculture & allied sectors. 2. Budget allocations made under State Budget for Agriculture & allied sectors. 3. Targets fixed for State Budget allotted during particular financial year
Officer Library	NA	NA
Websites	https://apagrisnet.gov.in/	Weekly Report & Seasonal conditions
Other Facilities (Name)	NA	NA

Seed (SRC)

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	APAGRISNET	Seed Acts
Information Counter	NA	NA
Publications	NA	NA
Officer Library	NA	NA
Websites	NA	NA
Other Facilities (Name)	NA	NA

Fertilizer

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	APAGRISNET	Checklist and fee particulars for licenses
Information Counter	NA	NA
Publications	NA	NA

Officer Library	NA	NA
Websites	Fert.nic.in	Acts, Guidelines
Other Facilities (Name)	NA	NA

Polambadi

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	APAGRISNET	Guidelines of Dr.YSR Polambadi
Information Counter	NA	NA
Publications	Dr. YSR Rythu Bharosa Magazine	Media Production Section, O/o C&DA, AP, Guntur
Officer Library	NA	NA
Websites	APAGRISNET	Guidelines of Dr.YSR Polambadi
Other Facilities(Name)	NA	NA

Agri Lab

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	At each Agriculture Sub divisional Level (Integrated Agri Testing Lab)	At each Village RBK Level
News Paper reports	Nil	
Public Announcements	Nil	
Information Counter	Nil	
Publications	Nil	
Officer Library	Nil	
Websites	https://www.agriudp.ap.gov.in	InSight (Quality Control App)
Other Facilities (Name)	Nil	

PP

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	NA	NA
News Paper reports	NA	NA
Public Announcements	NA	NA
Information Counter	NA	NA
Publications	NA	NA

Officer Library	NA	NA
Websites	APAGRISNET	Agriculture Related information
Other Facilities (Name)	NA	NA

Media

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	Nil	
News Paper reports		
Public Announcements		
Information Counter	Ryathu Bharosa	Meedia Section O/o C&DA, AP, Guntur
Publications	Nil	
Officer Library	Nil	
Websites	-	-
Other Facilities (Name)	Nil	

ST Cell

Facility	Description (Location of Facility/Name etc.)	Details of Information made available
Notice Board	Nil	
News Paper reports	Nil	
Public Announcements	https://www.soilhealth.dac.gov.in	Soil Health Card and Soil Health Mangment (NPSHSF)Guidelince
Information Counter	Ryathu Bharosa	Meedia Section O/o C&DA, AP, Guntur
Publications	Nil	
Officer Library	Nil	
Websites	https://www.soilhealth.dac.gov.in	Soil Health Card and Soil Health Mangment (NPSHSF)Guidelince

Other Facilities (Name)	Nil	

CHAPTER-17

SUCH OTHER INFORMATION AS MAY BE PRESCRIBED AND THERE AFTER UPDATE
THESE PUBLICATIONS EVERY YEAR

- Not Applicable-