

MOST IMMEDIATE
CABINET MEETING

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (CABINET-I) DEPARTMENT

U.O. Note No.1/Cabinet.I/2018-21

Dated:11-05-2018.

Sub:- **Meetings** – Meeting of the Council of Ministers to be held at
3.00 P.M. on Wednesday, the 16th May, 2018 - Intimation –
Reg.

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All the Departments of Secretariat are informed that the next Meeting of the Council of Ministers will be held at **3.00 P.M. on Wednesday, the 16th May, 2018 in the Cabinet Meeting Hall**, in the 1st floor of Building No.1, **AP Secretariat, Velagapudi.**

(2) All the Departments of Secretariat are requested to send Agenda Items to the General Administration (Cabinet-I) Department by **3.00 P.M. on 15.05.2018** for consideration by the Council of Ministers. The Departments are requested to furnish a soft copy of the Memorandum in English and Telugu languages in Word / PDF formats along with check list. The departments are also requested to follow the guidelines issued in the Cabinet Handbook for preparation of Memorandum and also adhere the instructions issued vide UO Note. No.1/Cabinet-I/2017-41, dated 15.09.2017 regarding specimen draft resolutions. The Cabinet resolutions & **press note (two copies) duly signed by the Secretary concerned** to be handed over, after the Cabinet item discussion/decision.

(3) The Special Chief Secretaries / Principal Secretaries / Secretaries to Govt. are requested to send the proposals in time duly following the Business Rules and Secretariat Instructions scrupulously.

DINESH KUMAR,
CHIEF SECRETARY TO GOVERNMENT.

To
All the Ministers
The Principal Secretary to Governor, Raj Bhavan, Hyderabad.
The Secretary to State Legislature, Legislature Secretariat, Velagapudi.
The Spl.C.S./ Prl. Secretary/Secretary/Addl. Secy. to Chief Minister.
The Spl.Chief Secretaries / Prl. Secretaries / Secretaries to Govt. (for information)
The Special Chief Secretary to Government, Finance Department.
The Secretary to Govt., Law Department, A.P. Secretariat.
All the Departments of Secretariat.
The Director General of Police, Andhra Pradesh, Vijayawada.
The Additional Director General of Police (Intelligence), A.P., Vijayawada.
The Commissioner of Information & Public Relations, Vijayawada.
The Director of Protocol, Govt. of A.P., Vijayawada.
The Deputy Director, Translation Cell, A.P. Secretariat, Velagapudi.
The Inspector General of Police, Guntur Range, Guntur.
The Superintendent of Police, Guntur (Rural).
The Chief Security Officer, A.P. Secretariat, Velagapudi.
Sri G.P.Srinivas Kumar, Project Engineer, I.T.E & C Dept.

Copy to:

P.S. to C.M. /P.S. to C.S.
P.S. to Secretary (Poll),
P.A. to Addl. Secy. (Cabinet),
The Assistant Secretary (Cabinet),
SF/SCs.

// FORWARDED::BY ORDER //


SECTION OFFICER (SC).



PS
For meeting
on Monday
11/5/18